

333 5084

UBCHEA ARCHIVES
COLLEGE FILES
RG 11

Yenching
Corres.
Gibb, J M 1927 Jan-Mar

3
3
3
5
0
0
5

0924

燕京大學
YENCHING UNIVERSITY
(INCORPORATED IN 1909 AS PEKING UNIVERSITY)
PEKING, CHINA.

Jan. 10th, 1927.

Construction Bureau, Haitien, Peking West.
Tel. No. 4100 East
" " 4400 East

INDEXED

TRANSFER

Dr. Eric M. North,
150 Fifth Avenue,
New York City.

My dear Dr. North:-

This will confirm our telegram of Friday last which we hope you have decoded to read:

"Our bank over-draft is now \$22,000.00., local currency we will need \$38,000.00., local currency, before the Chinese new year, are we authorized to draw at three days sight the amount required. (Signed) Gibb. "

The Bank called us up on the same day this telegram was sent off objecting to our over-draft being so large. Apparently the bank is not willing to give us continuous overdraft privileges. We thought that the arrangement we had with them was a permanent one. As you know Chinese New Year is a grand settling time and everyone to whom we are in debt is beginning to come round for payment, and it will be necessary, if our credit is to remain gilt-edged to pay most of these bills before the new year season.

Dr. Stuart told us that he has a cable today apparently in answer to the above, asking us to wait until your letter of Dec. 20th arrives here. This will not be very easy and we are not sure what the Bank will say in the meantime. We have sent them a letter of which the enclosed is a copy. Mr. Wiant is also in town today and will make a deposit from current account funds against sums of money which we have paid from the Construction Bureau's account for coal and Power House operations. Of course, there is little to be said until we see the contents of your letter of Dec. 20th, which may clear the situation. As the matter stands now we certainly are not content to continue to make agreements and purchase material for the University when we do not know whether we will be able to pay when the bills are presented.

Dr. Stuart also told us that this cable asked for certain plans called for in Mr. Murphy's memorandum to him of May of last year. The Construction Bureau had a number of plans drawn along the lines mentioned there and turned them over to the sub-committee on decoration and painting. Dr. Stuart is expecting to ask Dr. Porter, chairman, of that committee, for these drawings. We have no draftsman in the Construction Bureau at present, and it would not seem wise to employ one with funds so low and with Chinese New Year so close

0925

Dr. Eric M. North

- 2 -

Jan. 10th, 1927.

at hand, so that unless Dr. Porter has the other drawings in such condition as he can send them the matter had better wait until sometime in February. In this connection may we review a little of the history of the decoration of the outside of the buildings. When Mr. Murphy drew the first plans, he sent with them his colour scheme suggesting colours which are not found on buildings of the type we have here. You will recall that the local committee asked the Trustees for permission to decorate the first buildings along the lines recommended by both Chinese and Foreigners, who might be considered experts. The writer very well remembers the remark made by one lady of considerable experience when she was asked for some help in this matter. It was, "why not let the Chinese painters and decorators do it themselves." At that time we made a number of samples both of paintings, which would ordinarily be on wood and also washes for the outside walls. We had various experienced Chinese and foreigners come and criticise and on their suggestion made other samples. Dr. Stuart repeatedly asked Mr. Murphy to give us his definite ideas when he was here, but he gave us nothing concrete, except that he did not like the natural cement colour, in which state most of the walls had been left. These were so left because we thought that a finished put on, after the walls were two or three years old, would look better than the one put on immediately after doing stucco - work. The writer does not believe that the Chinese will feel content with anything but a very neutral colour for a wall finish unless the whole plant was made in the red colour so often used on temple buildings. This latter would not be advisable.

Yours very sincerely,

Yours very sincerely,

John M. Fitzgerald

0926

RECEIVED
UNIVERSITIES
FEB 4 1927
JOINT OFFICE

0927

PEKING

CC: Mr. Wiant
Dr. J. L. Stuart

Peking University

January 10, 1927

Mr. J. M. Gibb,
Yenching University,
Tsing Hua Yuan,
Peking West, China.

My dear Mr. Gibb:

We have your cable of January 7th concerning overdraft of Mex. \$22,000. and Mex. \$38,000. additional which you want by the Chinese New Year, and requesting permission to draw at three days sight. I herewith enclose confirmation of cable I am sending in reply.

I am going on the assumption that, because you have not heard from us since the cable informing us of the amount which was needed to clear off the outstanding bank overdrafts and bills, you have assumed that we have been taking no action. As the letter referred to in the cablegram will inform you, we have sent out drafts for \$45,000. May I call your attention to the fact that there are definite and final instructions from the Finance Committee that drafts are no longer to be drawn by any University authorities in Peking upon the Trustees, and that funds will be furnished by draft sent from New York. Mr. Barker has been here and we have had a most profitable, and, I believe, a satisfactory time in going over the whole matter with Mr. Murphy and with him. I have not time at the moment to write you fully about this but you will learn of it all from Mr. Barker who leaves today for Peking.

There was one item, however, in the actions taken by the Finance Committee which I have sent forward to you by cable, and that is the statement of our desire that the Construction Bureau furnish us with the plans called for by paragraph 10 of Murphy's over-imperative letter of May 10th to Dr. Stuart. The Trustees of the Finance Committee desire to have these plans accurately and definitely drawn and sent on to us, showing the facets with the detail specified in item 10 of Mr. Murphy's letter. I quote it as follows:

"measured drawings of the Chemistry Bldg., Physics Bldg., (if different) Ninde, and Men's Dormitory; showing all architectural features, - panels, beams, brackets, sills, bands, lintels, etc., exactly as actually built; with notes showing decorative color-treatment thus far executed."

Faithfully yours,

EMN-H
Enc.

Secretary
Peking University

0928

(Transcription of cable as per confirmation enclosed)

Do not draw referred to in my letter to Treasurer December 20th of last year send without delay plans according to letter of architect May 10th of last year J.L.Stuart paragraph ten.

0929

燕京大學

YENCHING UNIVERSITY

(INCORPORATED IN 1909 AS PEKING UNIVERSITY)

PEKING, CHINA.

PEKING

Jan. 11th, 1927.

Construction Bureau, Hattien, Peking West.

Tel. No. 4100 East

" " 4400 East

Dr. Eric M. North,
150 Fifth Avenue,
New York City.

My dear Dr. North:-

① In the Sloan Flush Valve there is a rubber diaphragm and in a few cases this diaphragm seems to be going to pieces. Will you kindly get in touch with the manufacturers and ask them to send us a dozen of these diaphragms so that we can make the necessary replacements here. If the diaphragms vary in size according to the inlet pipe of the valve we will need all sizes from $3/4"$ to $1\frac{1}{4}"$. Can these come by parcel post immediately.

② We find that the knobs and locks on the outside big doors of all the buildings will not stand the rough usage which the students are giving them. We have been studying Sargent's Catalogue 1926, and looking at the door handles shown on Pages 353 and 354, also 365, if the type on Page 353 could be had in a brass finish we would vote for that type, if not, we would vote for 7403 SW with the bronze finish, but would like to have them with the machine made bolts so that they can be bolted right through the door, as we believe that nothing else would stand the wear and tear. We would be glad if you would send us 45 of these.

③ In the same connection we wonder if Sargents sell a key making machine so that we can replace the keys as they are lost, for the various doors that we have installed.

④ Further more we would suggest that we use in the future nothing except Sargent's locks and keys so that we may be uniform all the way through.

A dozen of each

Write
all
Caucado

②

③

good

0930

A. Eric M. North

- 2 -

Jan. 11th, 1927

Boek. (4)

Another very necessary replacement are the wash-basin stoppers numbers of which seem to have been lost already. The bottom of these stoppers measures $1 \frac{1}{8}$ " and the top $1 \frac{1}{4}$ ". Will you please send us 50 of these, and about 500' of nickle-plated chain to go with them.

rubber or
metal

Yours very sincerely,

John McGraw

0931



And now very necessary replace the seal-
stoppers in the 1891-1892 and 1892-1893
of these stoppers 1891-1892 and 1892-1893
and 1893-1894, and also 1894-1895 and 1895-1896

[Handwritten signature]

RECEIVED
UNIVERSITIES
FEB 4 1897
JOINT OFFICE

燕京大學
YENCHING UNIVERSITY
(INCORPORATED IN 1909 AS PEKING UNIVERSITY)
PEKING, CHINA.

Jan. 21st, 1927.

Construction Bureau, Haitien, Peking West.
Tel. No. 4100 East
" " 4400 East.

Dr. Eric M. North,
150 Fifth Avenue,
New York City.

Dear Dr. North:-

This is to confirm our order given in our letter of
Jan. 11th, 1927, which should have the following number:

Order No. 155 for one dozen rubber diaphragms for the
Sloan Flush Valves,
50 wash basin stoppers. *to Bocken*

also our order in the same letter:-

Order No. 154 for 45 door handles (Sargent's Cat. 1926)

Awaiting Cable

Recd from to Loh
2/16/27

Yours sincerely,

John M. Guggenheim

0933

YENCHING UNIVERSITY

Communication Bureau, National Government
Tel. No. 1100 East
" " 1100 East



0934

PEKING

TRANSFER

Peking University

January 25, 1927

Mr. J. M. Gibb,
Yenching University
Tsing Hua Yuan,
Peking West, China.

My dear Mr. Gibb:

Copy to Stewart

I enclose herewith a long letter upon the results of Barker's conference with us on architectural matters. You need not feel that at any point there is unnecessary criticism of the Construction Bureau, for, after going over the whole situation, I think the Construction Bureau came out pretty well, especially considering some of the evident problems with which we are faced in the details of the work. I beg you to feel that in our inquiries as to just how the matter stands in respect to various items we are, as you are, seeking the best interests of the whole University, approaching it perhaps from a somewhat different point of view, but nevertheless with the same objective.

I have several letters of yours which have not been answered though they have all been read with great interest, and I hope before long to take them up systematically.

Faithfully yours, .

Secretary
Peking University

EMN-H

Enc. 1

0935

燕京大學

YENCHING UNIVERSITY

(INCORPORATED IN 1925 AS PEKING UNIVERSITY)

PEKING, CHINA.

Construction Bureau, Hailien, Peking West.

Tel. No. 4100 East

" " 4400 East.

Jan. 29th, 1927.

TRANSFER

Dr. Eric M. North,
150 Fifth Avenue,
New York City.

Dear Dr. North:-

We have to acknowledge receipt of your letter of Dec. 29th, 1926, together with the following documents:-

- 1 copy each of two invoices,
- 1 .. of packing list,
- 1 insurance certificate,
- 1 negotiable bill of lading.

covering a shipment of Copper Wire by the International Standard Electric Corporation, which is due on the s.s. "President Monroe.

Yours sincerely,

John McJannet Gibb

0936

YENCHING UNIVERSITY

RECEIVED
UNIVERSITIES
MAR 3 1927
JOINT OFFICE

0937

IMPORT
EXPORT
BROKERAGE

CABLE ADDRESS—"BOCKER"
CODES: BENTLEYS—ACME
WESTERN UNION FIVE LETTER
TELEPHONE ELLIOTT 4818

BOCKER & Co., Inc.
NATIONAL BANK OF COMMERCE BUILDING
SEATTLE

PEKING

January 31, 1927.

TRANSFER

Mr. John M. Gibb, ✓
Construction Bureau,
Haitien, Peking West,
Peking, China.

Dear Mr. Gibb:

Enclosed please find the original
of the bill of lading and insurance policy covering
the shipment of the ninety-one Library Table Lights
ordered by your cable dated December 8th.

One of the fixtures has been
assembled so that you may see how it goes together.
The others are all separated by parts in order to
economize in freight. Your letter dated June
29th indicates that you wanted 30 of these fixtures
to be equipped with 16" cross arms and 55 of these
fixtures to be equipped with 14" cross arms.

We trust this shipment will arrive
in good condition and prove to be entirely
satisfactory.

Yours very truly,

BOCKER & CO.

LMB:MM
Encs.
CC--Dr. North

0938

1001
1002
1003

BOOKER & CO. INC.
NEW YORK
NEW YORK

FOR
FEE

11 11 11 11 11 11 11 11 11 11

0939

PEKING

INDEXED

Peking University

February 2, 1927

✓ Mr. John MacGregor Gibb
Mr. H. W. Flood,
Yenching University,
Tsing Hua Yuan,
Peking West, China.

My dear Mr. Gibb and Mr. Flood:

I have been delayed in answering directly Mr. Flood's letter of September 25th with reference to the matter of keeping track of orders. It seems to us that this matter of keeping track of orders should begin with your office, and that every order you send to us or to anybody else should have a serial number. Numbering by us of orders would, I think, not greatly help matters inasmuch as Mr. Gibb orders items directly from Mr. Booker which we then are called upon to pay for, in some cases without an entirely clear understanding as to the item involved. If you would do this, even though it be late in the game, we would be most happy to try to make sure that any payments we make are reported to you with reference to your order number.

With reference to the difficulty of Mr. Booker's unitemized invoices, we can quite understand what a difficult time you must have been having with these. The items which you referred to definitely in your letter were all paid through a letter of credit, and the invoices and shipping papers were sent out by Mr. Booker to Mr. Gibb and no copy was therefore sent by us with the cash statement. I would not hesitate to introduce an order number here if it were not that I feel that a far more complete method of clearance would be for you to establish an order number in Peking. This would make it unnecessary for us to advise you as to what order number we had placed upon your request in a letter of some particular date, and the single number would carry all the way through and would even appear as the order number upon the invoice sent by the manufacturer to you through us.

We are enclosing herewith the bills covering the items mentioned specifically in your letter in the hope that it will help to clear up these particular amounts. One of our difficulties has been that Mr. Booker has sent us bills in two different forms on some of these items, and the check between the bills and the requisition has not been simple. We hope that this will straighten the whole matter out and that through the process suggested above we can keep things straight hereafter.

Faithfully yours,

Enc.
EMN-B

Secretary, Peking University

0940

PEKING

TRANSFER

Peking University

February 7, 1927

Mr. J. M. Gibb
Yenching University
Tsing Hua Yuan
Peking West, China.

My dear Mr. Gibb:

In the statement for February you will find an amount of \$49.09 paid to Crane Company for invoice of July 8, 1926. We have not yet a duplicate copy of the invoice but have asked Mr. Becker for one. It is a Crane Company invoice, their order #42819, and covers replacement of various shortages. In this replacement they have provided a credit of \$30.59, I presume for some shortages in crate No. 3. Then they have agreed to accept the claim for one half the balance, amounting to \$49.10. We have therefore furnished them with the balance, \$49.09, in settlement. It seemed to us, under the circumstances, that this was the wise thing to do although we have protested against the inadequate packing.

Faithfully yours, /

Secretary
Peking University

EMN-H

0941

PEKING

TRANSFER

Peking University

February 8, 1927

Mr. J. M. Gibb,
Yenching University
Tsing Hua Yuan
Peking West, China.

My dear Mr. Gibb:

I have your letter of January 11th. May I call attention to the difficulties involved in filling these orders. In the case of flush valve diaphragms, you do not say whether you want a dozen of each size or a dozen altogether. We are sending a dozen of each size as soon as we can get them.

With reference to knobs and locks on the outside doors, the types to which you refer are not types which will take a cylinder lock as I think would be clear from an examination of the pictures in the catalogue. What we will do is to quote you by mail shortly a price for the replacement of your present knobs and escutcheons with knobs and escutcheons just like them but made of cast metal instead of wrought metal. This cast metal should stand up much better. We are going also to quote for a complete replacement of the locks and knobs by a whole new set using up and down type of handle instead of the knob, and furnished in a more substantial construction than what you now have. My judgment would be in favor of the latter.

With reference to wash-basin stoppers, you do not specify whether the stoppers you want are to be rubber or metal.

If you would take the trouble to give us an order on a separate sheet, clearly made out with exact statement as to what is desired, so that there could be no doubt as to quantities, materials, sizes and with a reference number which should be your order number, we could expedite a number of these things for you more easily than we can now.

Faithfully yours,

EMN-H

Secretary
Peking University

0942

INDEXED

TRANSFER

Peking University

February 8, 1927

Mr. J. W. Gibb,
Yenching University
Tsing Hua Yuan
Peking West, China.

My dear Mr. Gibb:

I have your letter of January 10th and the answer to the first paragraph of it had already reached you in the checks for \$45,000. we sent to Mr. Wiant.

With reference to your letter to the bank in which you stated that you had left with the bank your draft on the Board of Trustees as a guarantee for the overdraft, let me call your attention to two things. First, drawing upon the Board of Trustees is prohibited. We are trying to undertake to furnish funds and send them to you by check. These instructions were sent on the first of October by cable that we would hereafter send drafts and that authority for drawing was cancelled. You should therefore secure at once from the bank, if it has not been done, the draft referred to in your letter of January 10th to the Hongkong & Shanghai Banking Corporation.

Furthermore, you will have had our clear and definite instructions that no more overdrafts are to be incurred in any form. We will endeavor to advise you at what rate funds can be furnished, and you are not to draw or borrow, but to inform us ahead of time as to what you see your situation is to be.

With reference to the third paragraph of your letter, I am sorry to see that you felt that if Dr. Porter did not have the drawings referred to you would delay until February before taking the matter up further. We do not cable from here for material unless we feel it is necessary, and under these conditions it is our reasonable expectation that you would not delay the carrying out of what are the express instructions of the Committee of the Board of Trustees. We are anxious not to delay what needs to be done, if anything, upon this matter. I may have put this rather bluntly but I have only the feelings of warmest affection for you in the many troubles with which you have been dealing and am hoping that if I do not wear out again as I did last fall, I can keep the machine going a little faster.

Faithfully yours,

EMM-H

Secretary
Peking University

0943

INDEXED

PEKING
JAN 10 1927

Peking University

February 8, 1927.

Mr. J. M. Gibb,
Yenching University,
Tsinghua Yuan,
Peking West,
China.

Dear Mr. Gibb:

The International Standard Electric Corporation sent forward a shipment of copper wire on the S.S. Pres. Van Buren on January 20th, invoices and shipping papers being herewith enclosed.

- 1 copy each of 2 invoices
- 1 " packing list
- 1 " insurance certificate
- 1 " negotiable bill of lading.

One copy of negotiable bill of lading, invoice and packing list was mailed to the American Express Company at Tientsin, by the International Standard Electric Corporation.

Cordially yours,

Assistant Treasurer,
Peking University.

0944

燕京大學
YENCHING UNIVERSITY
(INCORPORATED IN 1925 AS PEKING UNIVERSITY)
PEKING, CHINA.

Feb. 8th, 1927.

Construction Bureau, Haitien, Peking West.
Tel. No. 4100 East
" " 4400 East

Dr. Eric M. North,
150 Fifth Avenue,
New York City.

Dear Dr. North:-

This will serve to acknowledge receipt of your letters of Dec. 24th and Jan. 10th. We note that you have not ordered the stacks yet. As we have made temporary wooden stacks, which will do for some-time we have not thought it worth while to cable to you anything in regard to same. As a matter of fact stacks supplied to fit drawings as originally made by Mr. Murphy will fill all requirements in this case.

Many thanks for a copy of a letter from Mr. Place, which we are using.

In regard to the heat, water and sewage system we are not out of the woods yet as the trenches are not yet permanently covered and we cannot tell you at this writing what the cost will be to finish them up. The writer gets the same despairing feeling about this account as you do. There are good and sufficient explanations for all the payments which we had not at first anticipated, but explanations do not help with the raising of the money and do not prevent the despairing feeling. We here are doing everything to keep the cost down, and try to run in such a way as to make peak loads as low as possible (by spreading them out). We will not at this time try to give you a schedule of these requirements etc., ~~nor will we at this time attempt to give you the figures asked for in the list of your letter of Dec. 24th.~~

We were able to pay our outstanding accounts and get by the Chinese New Year, also we have paid \$8,000.- local currency, on the Recitation Building and \$2,000.- local currency, on the Men's Gymnasium with the money sent in your letter. We also stand on the right side of the account with the Bank, but will look forward with a degree of anxiety to the receipt of your next draft. Roughly speaking the Recitation Building will need \$135,000.- local currency, more payment than we have made to date, the wing of the Men's Gymnasium will need \$30,000.- local currency, more than we have paid, if we are to finish the Infirmary including equipment it will take \$44,000.- more than we have paid. These items including roads, gardening, finishing trenches, finishing Bashford exterior painting and many other small items will bring our year's expenses close to the \$300,000.- mark. We do not dare to estimate on many of these items because we do not know what the results will be of the Trustees' actions in regard to painting, nor what will be demanded by people here in regard to roads, landscape etc. It will certainly seem that we must have in the neighbourhood of \$30,000.-

0945

Feb. 8th, 1927.

local currency, per month in order to carry on, with a strong probability that advanced payments for materials will make us need \$50,000.- local currency, per month for the next two or three months. It would seem wise to lay in a supply of cement and steel for the whole year as soon as we can get bottom prices as railway transportation is as uncertain as ever, and there is no prospect of the political situation being changed to make it sure. We realize that this is a rather indefinite and perhaps for that reason an unsatisfactory letter, but it is the best that we can do at this time.

We are enclosing herewith a copy of a letter to Mr. Bocker asking him to ship us by parcel post 20 pcs. of Carbon filament Lamps 220 Volt. 50 c.p. Screw Base, and would kindly ask you to honour his draft on receipt of documents.

Further to our payments made just before the Chinese New Year. When the members of the staff residing in the South Residence Compound knew that the payment for the wall was authorized they immediately sent in a bill showing that they have paid against the wall \$5.100.- local currency, their bill also asked for \$120.00 interest. The writer immediately looked up the document, which was presented to the Grounds and Buildings Committee when they asked for this wall, to see if this showed that the interest was to be paid. The Trustees have a copy of this document. You will note that it reads principal and interest to be taken care of by the residents of the South Residence Compound until such time as the Trustees can relieve them of the responsibility. It has been in the writer's mind that the University was only to be held responsible for the principal, as we at that time had definite instructions not to incur debts. We had no authority to make ourselves liable for interest which would certainly be in the nature of incurring a debt. The rate of interest asked for was 8%, and the interest was calculated from the first of the month, even though one item of \$2000.00., was not paid until the 25th of the month, and another item of \$1,000.00., was paid late in another month. Inquiry elicited the fact that securities belonging to one of the residents there had been sold in order to effect this loan. The whole affair shows very bad management of the University's finances and the writer feels that some way should be devised so that such expenditures should not occur frequently.

We are enclosing herewith a list of the proposed expenditure for the year, as far as a hasty survey made during the last 36 hours can give us these figures. None of the buildings so far erected are completely paid for. The University holding approximately \$500.- local currency, on each completed building, and perhaps \$200.- on each residence. These figures include in a way the \$300.000.- estimate given on page 1.

We have been studying the Men's Gymnasium and because of the uncertainty arising from Mr. Murphy's drawing we earnestly request that you have the steel trusses made for the north end of the building to fit a building which is 46'4" square. This is the dimension we get from the north wall of the building. As far as we can see here this wing would not be square if constructed exactly like Mr. Murphy's drawing, but in order to make the four slopes of the roof fit we shall put down our foundations for a square building, and would ask that the trusses be made accordingly. Will you also ask the manufacturers of the trusses to send us at an early date a detailed blue print of these trusses.

Very sincerely yours,

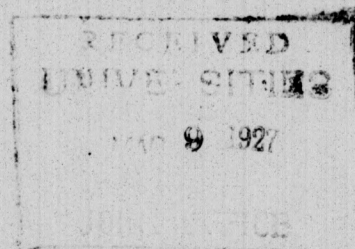
John M. Gigney

J. Murphy
3/10/27

0946

727

1



0947

Proposed Expenditures for year

Men's Administration	\$ 11.800.-
Recitation	135.000.-
Hospital	44.000.-
Men's Gymnasium	30.000.-
Roads	10.494.-
Gas Plant	5.892.-
Men's Dormitory No.1.	700.-
.. .. No.2.	800.-
.. .. No.3.	1.100.-
.. .. No.4.	1.200.-
Library	8.338.-
Physics	1.729.-
Refectory No.1.	2.707.-
.. .. 2.	1.100.-
Ninde Divinity	1.000.-
Residences	3.800.-
Chemistry	4.667.-
Dean's Residence	360.-
Wom. Dormitories 3	1.680.-
.. .. 4	2.058.-
Sage Memorial	1.200.-

up till 2/8/27

Power Station	\$ 3.078.-
Trenches	2.000.-
Water Tower	17.040.-
Local currency.	\$ 291.743.-

— • —

— • — • —

— • •

— • —

— 2 —

- • • 335

1 . . .

— 9 —

— 0 —

1 2

16

• •

1

• •

•

•

1. 6.

• •

•

• •

1 2 3

• •

•

40

— ■ — ●

— 2 —

1

• •

1.

•

I

I

1

1

1

10

0949

燕京大學
YENCHING UNIVERSITY
(INCORPORATED IN 1909 AS PEKING UNIVERSITY)
PEKING, CHINA.

Construction Bureau, Haitien, Peking West.
Tel. No. 4100 East
" " 4400 East

Feb. 10th, 1927.

Dr. Eric M. North,
150 Fifth Avenue,
New York City.

INDEXED

TRANSFER

Dear Dr. North:-

To Mr. North
3/10/27
Since writing to you yesterday in regard to the trusses for the wing of the Warner Gymnasium we have come to the conclusion that it is possible to put a wooden truss and a wooden ^{steel} roof at a much lower cost than the ~~truss~~ and concrete roof called for in the architect's drawing. We feel that the steel truss is necessary for the exercising room proper, but are not certain whether it is essential for the wing. If the Trustees are willing that these wings should have a different type of roof ^{construction than} as shown on the drawings we would be glad to have a cable to that effect.

To Mr. Guggen
3/10/27
We are making inquiries here for 20 pcs. of No.3 Corbin Door Closers and 18 pcs. of No.4 Corbin Door Closers if you wish to do so there we would be glad to have a cable from you giving us the entire c.i.f. Tientsin price.

Yours sincerely,

Done
John M. Guggen

0950

RECEIVED
UNIVERSITY
MAY 9 1927
JAN 1928

0951

PEKING

TRANSFER

Peking University

February 15, 1927

✓ President J. Leighton Stuart,
Mr. J. M. Gibb,
Yenching University
Tsing Hua Yuan,
Peking West, China.

My dear Dr. Stuart and Mr. Gibb:

We have Dr. Stuart's letter of January 11th and Mr. Gibb's letter of January 10th in which reference is made to our cable asking for the plans called for by Murphy's memorandum of May 10th. I think that the matter will probably have been cleared up by the interpretations which Mr. Barker can make of our action here, but I venture to write this additional word for I think that the point which we feel to be important is not fully understood. As we think of it, it is not simply a matter of the tones and colors used in painting the buildings, but is a matter of whether the tones and colors are put on in such a way as to adhere to the architectural conception and not to run counter to it. For example, the whole architectural theory of the buildings is that the facades are intended to be made to look like one story facades. This effect has been destroyed in some cases, we understand, by the accenting of horizontal lines between the first and second stories rather than the emphasizing of the vertical lines and the minimizing of the horizontal lines. There is nothing in our action that I think need lead you to feel that we are going to call for something which you will regard as unsound, but we do desire to protect the architectural appearance of the buildings by having the advantage of the architect's expressing through his notes on color the architectural ideas that are the basis of the plan. For this reason we ask you to cooperate with us in seeing that these plans are sent and that the information asked for in connection with these plans is provided. Even though you do not have a draftsman at hand to do it, one should be employed at least for this purpose. Please be assured that we are not thinking at all of over-riding your judgment, but primarily of being sure that there is brought to your thought in forming your judgment the data which we feel you should have.

Faithfully yours,

Secretary
Peking University

EMN-H

0952

Peking University

February 16, 1927

Mr. J. M. Gibb
Yenching University
Tsing Hua Yuan,
Peking West, China.

My dear Mr. Gibb:

We have your letter written early in January with reference to the hardware on the outside doors of the buildings, and if we could have ordered on the basis of the information you furnished we would have done so, but we have hesitated to do this without further checking with you upon it. You will observe from the copy of letter from Sargent & Company which I enclose the difficulties involved. The types of handles and escutcheons which you suggest in your letter are not at all satisfactory for the purpose. The iron would rust, in some cases the types were not made for cylinder locks and for that reason it was difficult to know clearly just what would stand up under the conditions of wear to which you refer. You will notice that there are three suggestions from Sargent & Company. Those are:

1. That you keep the locks which are in the door but that the escutcheons and knobs at present used be replaced by cast bronze escutcheons and knobs. This will still give you the same kind of round knob that you now have but in different material. This will cost \$4.41 per set net, transportation extra.
2. To replace both the knobs and the locks with set P. 6933 with the vertical handle heavier. This can be furnished with machine screws and would cost \$9.00 per set.
3. To replace locks, escutcheons and knobs with set P. 8933 HB. This is a larger and better handle and lock of the same type as the previous one. This will cost \$11.50 a set.

From the catalogue pages enclosed you can see the sizes of the plate.

If you can use the present locks on other doors not given to such heavy usage my judgment would be in favor of one of the heavier sets with the vertical handle as I presume the doors are quite heavy and this vertical handle will take the strain much better. I am sure, than the knob which is really a part of the works of the lock. This decision, however, is up to you. In order to meet the delay caused by the necessity of referring this back to you I suggest that if you feel that further delay is un-

0953

Mr. J. M. Gibb-2

2--

wise you cable us as follows:

1. If you want 45 of the escutcheons and knobs referred to in proposition 1 above cable "KNOBS". Also cable the thickness of the door.
2. If you want 45 of the second item at \$9.00 a set cable the word "LOCKS".
3. If you want 45 of set P 8933 HB at 11.50 a set cable the word "HANDLES".

We will then endeavor to fill your order as soon as possible.

Faithfully yours,

Secretary

EMN-H

Enc.

0954

燕京大學
YENCHING UNIVERSITY
(INCORPORATED IN 1909 AS PEKING UNIVERSITY)
PEKING, CHINA.

Feb. 17th, 1927.

Construction Bureau, Haitien, Peking West.
Tel. No. 4100 East
" " 4400 East

Dr. Eric M. North,
150 Fifth Avenue,
New York City.

My dear Dr. North:-

We are very glad to have Mr. Barker with us and to get his report of the conferences held in New York during the week that he was there. The Grounds and Buildings Committee met on the 15th and spent most of the time planning how we here can get more in line with the Trustees, and with Mr. Murphy. Among the difficulties Mr. Barker brought back with him was the fact that the Trustees was finding our correspondence inadequate, and we have decided to write more fully even though we at times repeat ourselves.

As the committee was slow in getting together the writer made a report of things which had ~~been~~ transpired in the Construction Bureau since the last meeting of the Grounds and Buildings committee. These were letting the contracts for the Recitation Building and for the north wing of the Men's Gymnasium. At a previous meeting of the Grounds and Buildings Committee Messrs. Hogg, Hopkins and Gibb were made the sub-committee in regard to the first contract. This committee had in mind Mr. Murphy's criticisms that it would save money to let a blanket contract for the building. The plans were put to tender to at least six firms; two foreign firms, three Chinese firms who had previously done work for the University, and one new Chinese firm. None of these firms offered to bid for the entire of the building i.e. including heat, light and plumbing installations. Their bids all covered the shell of the building without installations or furniture. The foreign firms were the highest, and the Chinese firms ranged from a little over \$100,000.-local currency, down to about \$90,000.-. After considering all the factors of the case the sub-committee decided to let the contract to the firm who had done most of the other buildings. None of the Chinese firms were anxious to undertake the purchase and shipment of cement, & reinforcing steel, so that in the final price these two commodities were not included. In passing we might remark that the Hospital's contract was let on an overall basis, except steel of which commodity the University has a large supply, but the Construction Bureau has been supplying cement to the contractor as he was unable to get it at a reasonable price when needed. We believe that if we put the contractors in a difficult position it will result either in poor buildings, very expensive buildings, or bad reputation for the University. Mr. Shohtzu King at the last meeting of the Grounds and Buildings committee told of a contractor, who had been helped by his father, an extremely wealthy merchant of Shanghai. This contractor repeatedly urged the father to allow him to do the work for the account of the father, (The University's old plan) as it is the least expensive way to erect a building.

0955

Feb. 17th, 1927

we believe Mr. Murphy continues to say that Ginling buildings cost less than Yenching buildings. The writer almost feels like insisting that the Trustees call upon Mr. Murphy to prove what he is saying. It should be borne in mind that the figure shown on the Construction Bureau's balance sheet for any building includes all architect's fees, all overhead allocated to that building, all electrical, heat and plumbing materials, all furniture used in the building. Mr. Murphy to prove his point ^{should} state what items are included in his per cubic foot figure, should give some idea of electrical equipment if any used, the same in regard to heat, plumbing and furniture. There should also be some comparison as to the market price of such commodities as cement, steel, bricks, lumber and other materials. It is unfair to allow Mr. Murphy to make these criticisms of Yenching and its staff unless they can be proved. To use the phrase of the gamin of the street he should be called upon to "Put up or shut up".

write
Gibb
get the
Equip
out of
the
apcs

But to go back to the contract let. With the two Science Buildings for comparison there was very little chance on the part of the contractors to make a mistake in the materials needed or the labour required, and they did not then have to put in a large amount to guard against incorrect figuring. We in this office were able to check them up very closely, hence there was no danger of making very great over-payment.

The proposed expenditures for the year, final payment to Lund, Gernow & Co., and also the receipt from New York of large gold drafts need no comment here. ✓

In regard to the Construction Bureau's finances we would be glad at any time to give analyses of any account which is not clear. Mr. Barker had in mind the "Grounds" a/c in the Permanent Investment group and we are herewith sending you an analysis of it. We are proposing to transfer two items from this account to general overhead, namely, the payment to Tsinghua College and payment for temporary roads. These expenses were incurred in order to facilitate hauling. If there are other accounts which the Trustees desire us to make clear we hope they will indicate them. At the time the improvement on the lake and the water course were undertaken members of the Grounds and Buildings Committee, who voted to do the work undertook to find some gifts to help cover the expense. Some members of the committee felt that it was absolutely essential to have this work done by the time the students moved to the new Campus, hence these items of over \$4,000.00., local currency, in this account. The overhead item represents a division of all salaries etc., in proportion to other amounts charged ^{during} various periods. The grading, fencing, temporary gate houses, moving large stones items explain themselves. These are nearly \$24,000.00., local currency, in the items from the New York statements, Lund, Gernow & Co's survey and Mr. Murphy's account of last year. The only other large item is that of Sundry labour, which is an accumulation of many small items of work done on the grounds during the last five years.

We will be writing to you when sending our February Balance sheet explaining the new system of accounting which we are putting in effect. We are hoping to show in the accounts how much we expect to spend on each of the main enterprises during the year. This has already gone forward to you in the estimated expenditure list sent in our previous letter. Our accounts will also show just what contracts have been definitely let in each one of these enterprises, and further more what payments have been made against each one. The balance left by deducting contracts let and payments made from the

Reverse
it down
ward

0956

estimated expense will be a balance which can be shown to anyone when they suggest changes or additions in any enterprise.

While on the matter of accounts we would like to mention a few points in the Jan. 31st Balance Sheet, which, no doubt, has already been forwarded to you by the Treasurer. ✓

The first group "Men's College a/c" each one of the buildings should be perfectly clear. The Athletic Field account is what we have spent to purchase the north-east corner. This, we understand, is a charge against Mr. Warner's gift for the Men's Gymnasium until such time as it can be raised elsewhere. The Department of Athletics is an expense incurred to put tennis, basket-ball, football courts in condition before the opening of the College. This expense was felt to be necessary by the Administrative officers so as to provide the student body with some recreational facilities to compensate them for the degree of uncomfortable-ness they must undergo moving to a new plant, and a degree of strangeness they must feel coming from their old haunts in Peking to this suburban district. ✓

The Yen Compound account shows what has been paid through the Construction Bureau for improvements to this place, which houses one foreign family and perhaps 40 students. We believe Mr. Ritter is to pay back some \$1.300.00., local currency, on this account. ✓

The next account shows all what has been spent for land, buildings and equipment for all the residences up to this date, except in the case of houses Nos. 1, 2, and 3, the property here having been bought before the Construction Bureau's accounts were opened. In passing we might remark ^{why} that House No. 1 stands on such figure ¹⁸ because of certain experiments tried there when Mr. Newman was on the Field. We believe that the charges in Tsai Tao Gardens should be partly repaid from Current account as they represent rents paid to Prince Tsai Tao from the beginning of a lease of that place. Houses 1 to 10A are residences scattered around the Campus apart from any Compounds. Houses 11 to 20A are houses in Tsai Tao Gardens, houses 21 to 42 are those of the East Residence Site, 51 to 61 are in the South Residence Compound. *Ok*
Conte +
so insuring

The next group represents the Wom. College Bldgs. We have repeatedly called ~~the~~ attention to the fact that the Women's College has continuously been working at a financial advantage in that we have rarely called upon them for funds until they had actually been put in the buildings. Materials bought being carried by the Men's College until that time. ✓

The next group of accounts are probably the ones that are causing the Trustees the greatest concern. The Grounds account we have explained. Bridges and Monuments account represents that we have spent up to the present for these interesting relics. We are proposing to erect two of the columns and attempt to get the Chinese to return to us the one and a fraction column which they have hauled away to Peking some two years ago. We will send an analysis of the Land account. The tree account represents the tree nursery in which we, perhaps, have 30,000 seedlings. Furniture and Permanent equipment must ultimately be divided into the buildings in which it is finally located. Items from the Power Station to Water Tower we are proposing to put under a new sub-heading corresponding to the Trustees' heat, light and sewer and water heading. *not here*
7/13/27

Feb. 17th, 1927

The next group of accounts are charged into the buildings every three months and so need no comment except, perhaps, for the Electrician a/c which will be ultimately charged into the buildings when this item along with the electric materials can be finally divided up. In regard to the Scrap account. The Grounds and Buildings Committee authorized us to debit to Scrap a/c all balances of materials, and overhead, can otherwise be written off to the buildings. This scrap has accumulated during the five years of work from the sale of cement bags, kindling wood, empty containers and many other small items and should actually be a credit to each building. ✓

~~The above method of writing will ultimately come to the same result.~~ The materials account will ultimately be wiped out when the materials are used and charged to the buildings. Many of these accounts stand as they are today because either final accounts have not been received from America enabling us to charge individual items correctly or because the Accounting Department lacks the time. In so far as they represent materials on hand they will be charged to advanced work, in so far as they are book accounts they will be charged to buildings nearly finished. The last dozen or so items perhaps need explanation. The University Current a/c represents funds paid by the Construction Bureau, but which, perhaps, should be charged to current accounts. Power Plant Operating account will ultimately be wiped out when the bills for heat, light and water supply are paid either by Faculty members or the University's Current account. Petty Cash are accounts chargeable to individual members of the staff for work done in their houses. Sewer and Machine Shop Operating accounts are on the same class as the Power Plant Operating Account. Chengfu Dispensary account is guaranteed by the writer. The last three accounts are the beginning of the new system of accounting. ✓

In regard to GB1111 Mr. King was yesterday on the Campus and is entering very enthusiastically in this work and we are sure will be a great assistance to the University. ✓

The other items down to GB1121 probably need no explanation as the minutes are fairly comprehensive in regard to all of them. ✓

May we take up the matter of color once more? We are going through our old correspondence and will be able to give a summary of all that has been done and written in this much vexed question. We expect to find that the Trustees authorized the Field to carry on in regard to the color with the best Chinese advice we could get. If we are to have the buildings properly done in time for the formal opening we certainly need authorizations to go ahead without much referring back and forth between Peking and the Home authorities. Dr. Stuart repeatedly urged Mr. Murphy/what to do when he was here and got no response. The writer's mind goes back again and again to the advice of Mrs. W. J. Calhoun, old resident of Peking, who lives in one of the most artistic houses in the Capital, it was, "why not let the Chinese do it." This seems sound in that they are responsible for all the color effects we see around us and know how to use their color to get the best results. It is, perhaps, true that the same results can only be gotten with foreign pigments with great difficulty and expense. If after the work is completed and toned down by the passage of time there is necessity for minor changes these can be done from time to time when the work must of necessity be redone. ✓

Mr. King

Mr. Shohtzu King had with him yesterday his sister, a Chinese artist, who made some suggestions. ✓

We have a comprehensive scheme for lighting the Campus, which will cost G\$3,000.00., which we included in our cable of yesterday, and would like to undertake as soon as we can get authorizations from the Trustees. The plans is worked out on a large survey and we have not had sufficient ~~man~~ power to reproduce it, but will try to do so at the earliest possible date. Our cable asked for at least half of this money to be spent immediately and the rest in early installments, we to carry on the work as installments come to hand. ✓

Dr. Stuart will take up with the Trustees the accounts referred in GB1128. ✓

Yours very sincerely,

John M. Ferguson

P.S. We also asked in our cable for six more copies of the general plan. Mr. Murphy sent copies to Dr. Stuart and Mrs. Frame but none to this office. Will you please see to it that we of the Construction Bureau get several copies of all drawings. We are asked to give estimates and to make comments almost as soon as the plans are heard about, which is difficult when we must borrow plans from some other office. Then we need to use the plans for actual work and so more than one copy is needed. ✓

0960

燕京大學
YENCHING UNIVERSITY
(INCORPORATED IN 1925 AS PEKING UNIVERSITY)
PEKING, CHINA.

PEKING
Feb 17 1927

Construction Bureau, Haitien, Peking West.
Tel. No. 4100 East
" " 4400 East

Feb 17th 1927.

Analysis of "Permanent Investment: Grounds" a/c as at Feb 16. 1927.	Mex \$.
Payment to Tsinghua College for use of private road	80.00
New York statement, received May 2nd 1923	14540.16
Class tablet, 1923	8.00
Survey, 1923	7.16
Lake bank	527.58
Landscaping	22.20
Lumber	50.15
Fencing	590.44
Temporary roads	301.70
Overhead	1563.94
Lund, Gernow and Co., Survey 1925	5000.00
Grading	2173.59
Sundry labour	935.70
H.K. Murphy (1926)	4276.00
Deepening lake	3100.00
Moving large stones	482.31
Destroying reeds	41.28
Watercourse	391.98
Temporary gate-houses	122.71
Temporary lighting	10.32

Mex. \$ 34035.23

H.W. Flood

H.W. FLOOD.

0962

PEKING

TRANSFER

Peking University

February 21, 1927

Mr. J. M. Gibb,
Yenching University
Tsing Hua Yuan,
Peking West, China.

My dear Mr. Gibb:

I have your letter of January 21st with order numbers which you said should have been in your letter of January 11th. I also note a carbon of a letter of January 11th to Mr. Booker ordering iron kitchen sinks. There is no order number upon our copy of the letter. It seems to me that this order number is an extremely useful provision and we will do all we can to adhere to its use if you will only see that we are provided with it. So far as I know your letter of January 21st is the first one that has ever referred to any order numbers except several months ago when a sheet came through with the heading "Order No. 1" on it as I recollect it.

It seems to me it would be very much better if, instead of writing letters on these orders you would write on definitely numbered order blanks in duplicate or triplicate or better, quadruplicate and send to us two copies when you are placing an order through us. We would then have one copy to include in our collection of invoices which we send out to Peking and you would see then definitely the relation between invoices and orders. We also would have here a copy of your order for our voucher file with the invoice. We handle scores of book orders every year for the University of Nanking in this manner and it works very well.

In cases where you do not order through us but expect payment to be made by us you should still send us two copies of the order, but of course an additional copy of the order would go to the firm from which you are ordering, as for example, to Booker. We would still need two copies of the order here in order to do in these cases just what we would do in the case described in the preceding paragraph.

I trust that you will make this system work effectively because I believe it will save considerable time.

Cordially yours,

ELAN-H
CC. Mr. Flood

Secretary
Peking University

0963

TRANSFER

Peking University

February 21, 1927

Mr. J. M. Gibb,
Yenching University
Tsing Hsu Yuan,
Peking West, China.

My dear Mr. Gibb:

You will find in the February cash statement from us an item of \$339.85 paid to Becker & Co. for various materials. These items will be shown in the duplicate invoice which we do not now have but which we will get from Mr. Becker and send forward with our accounts. My reason for writing about this now is to comment on the fact that there are four groups of items supplied on this invoice for which we are unable to find that you have sent to us any duplicates of orders. It makes it very difficult for us to be sure that we are paying what we should for you and gives me all the more reason to urge that you follow the procedure I have suggested in a recent letter, of sending to us duplicate copies on a regular numbered order form of every order you expect us to pay for here.

Cordially yours,

Secretary
Peking University

BRN:11

0964

燕京大學

YENCHING UNIVERSITY

(INCORPORATED IN 1922 AS PEKING UNIVERSITY)

PEKING, CHINA.

PEKING

Hubb

Construction Bureau, Hailien, Peking West.

Tel. No. 4100 East

" " 4400 East

Feb. 25th, 1927.

INDEXED

Dr. Eric M. North,
150 Fifth Avenue,
New York City.

TRANSFER

Dear Dr. North:-

Your letter of Jan. 24th to Dr. Stuart, copy of which you sent to me, was received several days back, a day or two later a bill for E.O. Wilson's salary. This rather upsets our accounting as we thought we had all overhead charged in for 1926 and accounts closed for that year, and now we must go back and charge M\$3,000.00., against various buildings for that year.

We are somewhat alarmed at not having received any draft from you since the big draft before the Chinese New Year. Fortunately we have not needed the money and will probably not need for two weeks to come. In this connection may we give you a schedule of payments for the McBrier Hall. We have already paid M\$8,000.00., to the contractors, and, of course, we made slight payments for materials.

On or before April 10th	we will have to pay	M\$15,000.-	against matrls
Approximately May 10th		M\$15,000.-	contractors
June 10th		M\$15,000.-	materials
July 10th		M\$15,000.-	contr.&matrls
Aug. 10th		M\$15,000.-	materials.
Sept. 10th		M\$15,000.-	contr.&matrls
Oct. 10th		M\$15,000.-	
Nov. 10th		M\$15,000.-	

Too much too fast.
The balance of the contractors' price M\$11,774.- will probably have to be paid before the Chinese New Year and the other funds will be covered by New York payments for materials.

Write Mr. Warner
On the Warner's Gymnasium we have already paid M\$2,000.- at the time we signed the contract. The contractors ask for four payments as the work progresses of approximately M\$3,000.- each. These should be paid in April, June, August and October. We will probably have to pay M\$3,000.- monthly in the intermediate months for materials starting with March. The balance of this estimate will probably be covered by New York payments. Roughly speaking this accounts for M\$165,000.- of our proposed year's expenditure, the other M\$116,000.- needed for the Men's College should come forward in nine monthly installments starting on the receipt of this letter, if not before. If drafts are sent in advance of dates in which we need the funds here we will hold them uncashed until needed, unless the rate of exchange looks as though it was going the wrong way when we would cash them so as to take advantage of exchange.

0965

Feb. 25th, 1927.

TELEPHONE
ELLIOTT

that

Your instructions that architectural plans must not be changed without approval from the Trustees is noted. We have always had this special instruction in mind and have tried to comply with it at all times. We have before us Mr. Murphy's drawings for the Recitation Building, Sept. 30th, 1921, and will roughly go over them sheet by sheet noting such changes as have been already made in the Science Buildings, of which the Recitation Building should be an exact duplicate architecturally. We will also note changes which are suggested by the Faculty Committee which has been going into this matter very carefully.

Drawing 1-R We have omitted the revolving door on the north side and are planning a vestibule there. Revolving doors are expensive and not suitable for the exit of large groups of students at the end of recitation periods. A vestibule will probably serve the same purpose in the saving of heat. The Faculty Committee is suggesting the omission of the east end lecture room utilizing that space for two classrooms and corridor. Also the omission of the stairhall making Classroom No. 3. larger and the toilet accommodations more spacious. As the whole second floor is suggested as offices, where only small groups of students will be in attendance, a relatively spacious hall at this end of the building is not needed. The committee is also suggesting that there should be a faculty toilet, taken off each of the toilet shown on this floor.

Drawing 2 -R Cut this floor up into 36 offices, approximately 10' x 20' each. In these offices Faculty Departments of English, Chinese, Modern Languages, History, Sociology, Economics, and perhaps one other, can have their offices. These rooms will be large enough to be used as seminars for all advanced work. It is suggested that the middle three offices on the north be made smaller so as to make room for two telephone booths, a janitor's closet and allow space in the corridor for an attendant. The offices in the four corners of the building will be smaller, but will still be room enough for a small work shop for a teacher. We will send you blue prints of these drawings as soon as we can get them completed.

Drawing 3-R In the Science Buildings we have put granite in place of the artificial stone called for in this drawing, and have the granite already ordered for McBrier's Hall and the same is at the railway station in the mountains waiting for cars. The typically occidental windows called for in each bay of the building except for the middle bay have been omitted. They were prepared for the Ninde Divinity Hall and looked so incongruous that everyone who saw them complained that they were out of place. In every other building, except Science Buildings, we have put typically Chinese grilles. Because of the necessity of using the microscopes we left out these grilles in the Science Buildings except in the transoms, the bottom sash being divided into 2 large panes. We are planning to make the sash in the McBrier's Hall correspond to Physics, which is directly opposite. We have omitted the tile called for between the windows in the first and second story of all buildings, feeling that the effect gained would not warrant the expense at this time, and that if in subsequent years funds could be procured to put on this frill they could be easily added. Mr. Murphy made no comment of this omission, and in the writer's opinion if it could be well done it would improve the appearance of the building, but he could not bring himself to encourage the expense. We have never been able either in America or China to find the glass tiles called for in the roof on the north side. If they could be procured even at a considerable expense it might make this immense, at the present time, useless, attic space somewhat useful. The finials on the roof of the Science Buildings are one of Mr. Murphy's criticisms. They have been changed for larger finials. It is the opinion of the writer, arrived after a considerable study since Mr. Murphy's visit, that the columns of all these buildings are too thin when considered from the Chinese standpoint.

TELEPHONE
ELLIOTT
Initials and other members were worked out according to Chinese standard in the column dimensions and in this way came the difficulty with the initials. This drawing does not show any small animals on the roof of the corners of the building. These have been added as being typical Chinese.

Drawing 4 - R West elevation shows an artificial stone balustrade at the steps. This we have omitted on all the buildings as artificial stone will not look well as carved granite will probably be expensive. We have put the base in and this can be added if at the future time there are funds available for such purpose. It is hoped that graduating classes may from time to time add such embellishments to the building. The sections of this building show terrazzo wainscot and Keenes cement wainscot. We have in all cases made a plain cement wainscot as being less expensive and as filling the needs of the case. The almost flat roof has been given a typical Chinese curve. The Trustees have had the history of how it was almost impossible to get the Chinese to build a nearly flat roof, and it need not be repeated here.

Drawing 9 - R Mr. Murphy's beams' sizes under the brackets of the roofs were not Chinese. These we have altered to give the proper Chinese effect. Here again Mr. Murphy made no comment. As a matter of fact, we believe, there was one member entirely omitted. We have made the brackets typically Chinese in form, but have made them concrete and not of wood as called for in Mr. Murphy's drawing. If they are to be made of wood there will be a heavy up-keep item from year to year for paint. The round purling shown of wood was also made of concrete. The sheathing as shown over the brackets was not Chinese and has been made largely of concrete and put in according to their standards. This information is scattered through our correspondence for the last five years and we believe we all been tacitly agreed by the Trustees, but we summarize it here so that if there are changes made, or suggestions, which are not authorized we would be glad to hear from the Trustees in regard to them.

While going over this set of plans it is again impressed in our minds how very inadequate all of Mr. Murphy's plans are. We took occasion to point out when we sent a set of plans of Wom. Dormitories as prepared by Mr. Hill where the number of architectural sheets greatly exceeded those provided by Mr. Murphy. This comment is not solely one from the writer, but everyman of technical experience who has spent any time in the Construction Bureau office has of his own accord made such a comment. Among them might be mentioned Messrs. Gernow, Hill, Leth-Moller, Thunder, Taylor, Hildebrand and others whose technical experience does not rank as high as those above mentioned.

We are not quite certain whether we have called the attention of the Trustees to the fact that the canopy called for in Mr. Murphy's drawing of the Library has not been put in place. First the details given were not sufficient for any of us, Chinese or foreigners, here to understand what was wanted, secondly it does not seem to be a feature on the outside of Chinese Buildings of this type. We had several correspondence in regard to porticos in the early days when we were building dormitories and Ninde Divinity Hall. They called attention to the fact that Chinese made such additions extend from column to column. If it is the desire of the Trustees that this canopy must be put on we request that Mr. Murphy send us a great many details as to just what is meant.

We have began to drive piles on the McBrier's Hall. The north end of the second floor of Bashford Memorial is all but ready for occupancy. You have, of course, been informed that the main floor has been occupied, and that they are using the Auditorium even though there is no finished floor there. The Library is also in use and is one of the most admired buildings on

Eric M. North

- 4 -

Feb. 25th. 1927.

TELEPHONE
ELLIOTT

campus. Several days ago we were able to dispense with one of the two
boilers we have been using for heat etc., but ^{an} extremely cold wind started
last night making it difficult to keep the buildings sufficiently warm.
In passing may we remark that the Power Plant has operated without any
interruption in light or heat from the time these facilities were started.

Yours very sincerely,

John M. Gregory

0968

"BOCKER"
LEYS - ACME

RECEIVED
UNIVERSITIES

MAR 28 1927

JOINT OFFICE

0969

BOCKER & CO., INC.

IMPORT - EXPORT - BROKERAGE
NATIONAL BANK OF COMMERCE BUILDING

SEATTLE, U. S. A.

February 28, 1927.

INDEXED

Mr. John M. Gibb,
Construction Bureau,
Haitien, Peking West,
Peking, China.

Dear Mr. Gibb:

Attached is a copy of the invoice, bill of lading and insurance policy covering the shipment of copper screen cloth ordered by you on January 26th, your order #1172, and the nest of five kitchen sinks with traps, ordered by you on January 11th.

Please note that two rolls of the screen cloth are 30" wide rather than 28", because there was not sufficient stock of the 28" to complete the order. Rather than cause a shortage we thought it best to ship this slightly wider size.

Also please note that we are shipping enameled iron sinks in place of galvanized, because they are practically the same price and galvanized iron sinks are not carried in local sinks. *also*

We would also call your attention to the fact that this shipment is being sent via Kobe and that it is completely covered by insurance. We would suggest that you read the clauses in the insurance policy carefully because the shipment is covered against loss or damage of whatsoever nature and includes any loss by theft or pilferage. The enamel sinks, of course, ^{under the policy} are insured against breakage.

Trusting that the shipment will arrive promptly and in good condition and thanking you for the order, we are

Yours very truly,

BOCKER & CO.

LMB:MW

Encs. CC--Dr. Eric M. North.

QUOTATIONS FOR IMMEDIATE ACCEPTANCE AND SUBJECT TO CHANGE WITHOUT NOTICE
ALL AGREEMENTS CONTINGENT UPON STRIKES, ACCIDENTS OR OTHER CONDITIONS BEYOND OUR CONTROL

0970

BOCKER & CO. INC.

PRINTED - EXTENT - BROOKLYN

NEW YORK - U.S.A.

11115085

1790

PEKING

INDEXED

TRANSFER

Peking University

March 1, 1927

Mr. J. M. Gibb
Yenching University
Tsing Hua Yuan
Peking West, China.

My dear Mr. Gibb:

I enclose herewith copy of a letter from Burneister & Wain's concerning which we have no information here as to the invoices referred to of November 1, 1926, and the correspondence of April 22, July 20 and August 3 is not in our files. Will you therefore be so kind as to investigate this matter and if you have not paid this from Peking and desire us to pay it in New York funds advise us thereof.

In giving us this advice will you kindly also instruct us as to the account to which these expenses are to be charged.

Faithfully yours,

Secretary.
Peking University

ELN-H

Enc. 1

CC: Mr. Wiant

0972

INDEXED

TRANSFER

Peking University

March 2, 1927

Mr. J. M. Gibb,
Yenching University
Tsing Hua Yuan,
Peking West, China.

My dear Mr. Gibb:

With reference to the erection of the north end of the Warner Gymnasium, I have given the order for the fabrication of the steel for the trusses in accordance with earlier correspondence. As I recollect it, these trusses will cost about \$1,500. The architect's fees paid to date as has already been indicated to you amount to \$4,078.12. This will leave a balance, allowing for freight of approximately U.S. \$10,000. for the rest of the work on this end of the building without calling upon Mr. Warner for any further funds. If, therefore, your estimate for the erection of the north end of the gymnasium is going to call for more than U.S. \$10,000. to be spent in Peking, please advise us as soon as possible, giving to us careful, exact and adequate estimates of the whole cost involved. Our authorization to you for construction at present will not exceed the amount we have received from Mr. Warner, and if more is needed we must know this in order to take it up with him. He is at present on the Mediterranean but will be back early in May.

Faithfully yours,

Secretary
Peking University

EMN-H

CC: President Stuart
Mr. Wiant

0973

PEKING

Peking University

March 3, 1927

Mr. J. M. Gibb,
Yenching University
Tsing Hua Yuan,
Peking West, China.

My dear Mr. Gibb:

I am advised by Simmons and by Mr. Becker that they cannot find anything in the way of a $3/8$ " size repair parts for Fuller Bibbs. I wonder if this is not a mistake on your part in quoting the size. No one here seems to know of this. Fuller bibbs seem to have been made only in $1/2$ ", $5/8$ " and $3/4$ " sizes. You will therefore understand that your request to Mr. Becker for 50 each of the following items cannot be filled either by Mr. Becker or by us and that when you know what is the thing you really want a new order should be issued.

50	$3/8$ "	Fuller Eccentrics
50	$3/8$ "	" Stem with ball
50	$3/8$ "	Brass Fuller Stem Nuts

Faithfully yours,

Secretary
Peking University

EMN-H

0974

燕京大學

YENCHING UNIVERSITY

(INCORPORATED IN 1925 AS PEKING UNIVERSITY)

PEKING, CHINA.

PEKING

March 4th, 1927.

Construction Bureau, Haitien, Peking West.

Tel. No. 4100 East

" " 4400 East

Dr. Eric M. North,
150 Fifth Avenue,
New York City.

INDEXED

TRANSFER

Dear Dr. North:-

Inform
We are enclosing herewith minutes of the Grounds and Buildings Committee meeting, which took place on March 2nd. You will see that the actions in these minutes largely refer the various matters to sub-committees, and until these sub-committees go into them there is little that we can say from this office. May the writer give his own reactions on the Dormitory plans as presented by Mr. Murphy. He notes first that the rooms are 10'6" x 15', which is considerably larger than the Dormitories already built. This, of course, adds to the cubage of the building which means an additional cost in the erection and an additional cost in heat bills all down through the years it is used. He also marks a room 12' x 20', but the drawing shows the room the same as the bed-rooms adjacent, which are marked 10'6" x 15'. Of course, these are only sketch plans and this will probably be corrected in final drawings.

Mr. Murphy is very fond of the covered ways of which the drawing shows six. These can hardly be called an essential in North China. Whether the architectural effect gained warrants the expense should be carefully gone into.

The Dining Hall forming a T shaped building in groups C and E are not Chinese as far as the observation of the writer goes. They will, however, work out very usefully, but it should be understood that we are making a decided variation in Chinese architecture. It is just possible that we may never have to build these particular dining halls, as the Dining Halls already built can very nearly take care of the students, who may be housed in this group. The question should also be raised whether we had not better cut down the height of the dining room if it is ever built and get a number of dormitory rooms underneath it. Without having made a careful comparison it would seem to the writer that the bath-room equipment as shown in the drawings rather exceeds the amount already provided in the other Men's Dormitories, which as far as our information goes is meeting all requirements.

He also notes that buildings A and G have a porch with pent roof, which are good Chinese architecture, but serve little useful purpose, and will add to the expense of the building. It is the writer's hope that when these buildings are erected we will be authorized to make the roof as simple as possible using the curved tile (not the semi-circular tubular tile already used in the bigger buildings), do away with the high ridge and make the building generally more simple. These are comments which have no formal approval from anybody.

0975

G.B. Vote No. 1138 The idea of this move is that should funds come to hand one group presumably B should be rushed through so as to have it available for students' occupation. This looks forward to our preparing plans along this line. In fact we have plans in preparation which corresponded identically to what Mr. Murphy has shown, except that the rooms are only 10' x 14', and we get our lavatory accommodations in one chien, and do not show a Social Room, nor a second flight of stairs, relying on the stairs in the Dining Hall unit for exit in case of emergency. We suppose Mr. Murphy will have developed these plans further before this letter reaches the Trustees. If the New York authorities feel that their wishes are being fully carried out we here can do these plans at a much lower ~~lower~~ cost than New York.

Ind. Co.

G.&B. Votes 1139 and 40 There is a strong feeling that in order to get the greatest use out of the Bashford Memorial auditorium some provision should be made so that those who are sitting at the back can see more than it is now possible with a perfectly flat floor. we are afraid that no change will be possible. The sloping floor on the stage will help a little,

Ind. Co.

The matter of roads: It had always been our feeling that the roads across the north side of the South Residence Compound should be continued west to the main thoroughfare. Mr. Murphy's plan shows this highway. There are several difficulties connected with making it as shown. First it cuts the Pu Lun's property into two, then it goes through a piece of property not acquired by the University, which we must ~~either acquire~~ through Police intervention, or buy ~~this~~ at forced sale, *Referred to G.B. Board* thirdly it makes a public way go across the south side of the Women's College, and again it does not give access to the Yen Compound and House No.9., which is almost next door to the Yen Compound to the south-east. At the present time we are using a temporarily road, which goes south of the Pavilion, as shown on the survey and wanders very close to the south-west of Wom. Dormitory No.1., and then east across the north side of the South Residence Compound. Many visitors find it difficult to search out the people they wish to see, and this question was brought up in order to clear up that situation. The University is bound to make some return to the community for certain tracks, which formerly led back and forth ^{to} what is now our Campus, and which we have more or less arbitrarily closed up. *Cons. C. 6/6-10/27* In place of the above mentioned an improvement of ~~an~~ already existing road was suggested. This road would cross the south end of the Pu Lun Property, thence east, very close to the Yen Compound and around all four sides of House No.9., where there are some corners to take, which though difficult, are not impossible. This road then continues along the south and east fronts of the South Residence Compound and thence east and north as shown in Mr. Murphy's drawings up past the Gibb's house and on to the East Residence Compound. The occupants of the South Residence Compound object to this road partly because it interferes with their "invested interests" as they always expect to have their gate on the north side adjacent to the Women's College and main Campus, and secondly because they rightly object to two entrances to the one compound. They are suggesting as a compromise that no access to the south be provided, but that their coming and going be first west to the edge of the Pu Lun Property and then north along what Mr. Murphy marked the "Wom. College reservation line" to the small circle on the road ~~there~~, the initiated then being able to go out through the Wom. College's private gate, while the uninitiated be expected to use the main entrance to the College. There are those who think that this route will tend to lessen the Faculty and students' travel north and south through the Wom. Athletic Field. The writer feels that it is an inadequate solution of

the communication problem. That the South Residence Compound will have to have a direct route to Haitien, for daily marketing, and to Peking. That the Yen Compound and other property which we may acquire in that neighbourhood will have to be given adequate roads, and that we owe it to the community in exchange for the roads already closed, to make a good way from the village east of the University down to the main road. He further feels that the University should not undertake too much road building, but when spending money make it serve as many different purposes as possible. Mr. King did not like the main road running in front of the future Wom. Dormitories, and the matter has been at present left to him for further study and to report back to the committee.

The old Imperial road is the stone road marked on the original survey which runs east from Pavilion on main road and then south along the east side of Pu Lun Property. The committee has been told that this can be acquired at a low cost and it can be cleared up once for all it will save a discussion as to future ownership.

Vote No. 1145 This is a piece of property across the street from the Athletic Field. Mr. H. H. Chuan, business manager has a lien on part of the adjoining property. The piece under the discussion will make a nice large size faculty residence with a garden large enough for a tennis court. Three or four years ago the writer negotiated for this property at about \$4,000.- over a period of several months, and was then bought by the present owner and put in complete repairs. The President felt that it might be necessary to have this property in order to house some of the University's staff, hence the action as shown in the minutes. *See Plan*

Vote No. 1147 It is difficult to write about the matter mentioned here, in the first place the material used is the University's material. If it is faulty the blame is entirely with the University and not with the contractors, and if it is bad workmanship it is because there has not been sufficient inspection to bring to the attention of the workmen. The Construction Bureau has not been able to find a man, who, if competent, was willing to do this kind of work. Those who have had charge, made visits to the carpenter's shops two or three times a day and then felt that their day's work was done. The North China climate is extremely hard on all wood work. The best grade of lumber is not exported from the Pacific Coast to China. We investigated the possibility of importing American mill made doors and other wood work, but have given it up because of the high cost. It is opinion of the writer that there is very little defective wood work, which will entail either large expense in up-keep or replacement. So much for the minutes of the meeting.

We were glad to receive through Dr. Stuart's office an additional copy of the layout. As far as this office is concerned the bird's eye view is of no great use. We would like, however, to mildly protest against the entire renumbering of the buildings on this bird's eye view, and will continue to use the old numbers in so far as numbers are necessary in our correspondence until we have some definite instructions from home. We also would like to mildly protest against what on ~~the~~ ^{the} plot ~~residence~~ ^{PLAN} Mr. Murphy has seen fit to mark Gibb's house. We beg to point out that at present this group of buildings is housing besides the the Gibb family which consists of five people in China, Mr. and Mrs. Ennis, Messrs. Barker and Bentley, Dr. and Mrs. Learmonth, the garage which houses three University's cars and No. 1. gardener and his family. The official name of this group is Tien Ho Ch'ang, and we hope that in so far as it is possible this can be corrected. We also note that Mr. Murphy has marked on his

Mr. Eric M. North

- 4 -

March 4th, 1927

drawing various roads and paths included in the first stage. we do not know whether these are instructions from the Trustees to proceed to make these or just how to take this phase of the work. ?
no

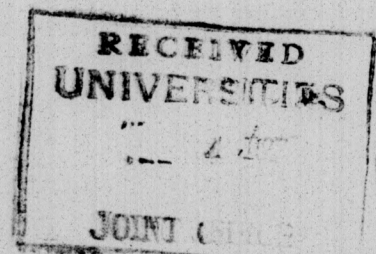
We are much disappointed in not having received any cable authorization to proceed with the outside lighting. If this is to be done in time for the formal opening it should be put in hand very soon. In this connection we will need approximately 10,000ft. of 8 A.W.G. Twin Park Cable. This is lead covered conductor, which can be laid direct in the ground and for which the China Electric Co., (American Western Electric) quoted us G\$750.- We will have more to report as the various sub-committees do their work. ✓

Yours very sincerely,

John Mc Gregor

Encl:-Minutes of the G.&.B. Com. meeting of March 2nd 1927.

0978



0979

PEKING 2nd Com
file 4/1/27
N. ref.
TRANSFER

In presenting my report on my recommendations for the landscaping of the Campus, I would for the present confine myself to the main Campus, that is the parts immediately connected with the Academic buildings and dormitories of both the Men's and Women's College.

Gate. - The wall extending outward from the gatehouse would probably be of such a nature that no screening is necessary, although one specimen tree on each side in the hollow could be planted if it is so desired, the choice would be between white bark pine and ginkgo.

Immediately inside of the gate flanking the road there would not be more room than two trees on each side, white bark pine would make majestic specimens in due time and overcome the effect of barrenness when they are small, a willow could be planted in between them.

Bridge. - The bridge crosses a pond which according to the drawing is 100 ft. x 70 ft. on each side, this pond is no doubt to be banded up perpendicularly with worked stone and a stone or marble railing to match the bridge railing all round. I think a cordon of drooping acacias round the outside of the railing, 5 ft. from it, will in a few years make a very pretty picture, twenty four trees would be required as shown by pencil marks on the plan. In buying these drooping acacias, they should be of uniform height not exceeding nine feet and with good round heads.

The pond should have a culvert leading to the lake to the south, as discharge and supplied with freshwater entering from northern bund, which shall be the overflow from the centre pool in main court. If a carved animal head can be procured and set into the bunding it will look very nice with the spout of water constantly discharged therefrom.

Space between bridge and main court. - This space comes into existence on account of the position of the bridge does not coincide with that on the plan, this space can best be treated as 2 small lawns and small flower beds might be made later in them.

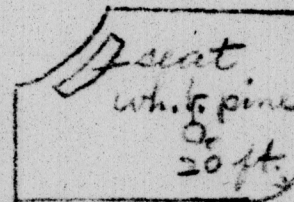
Main Court. - This court should be laid out now without delay according to the plan from Mr. Murphy, except that the two little triangles in the N.E. and S.E. Corners be eliminated and absorbed in the road, at the west ends of the Physics and Recitation Bldgs., footpath of concrete slabs would have to be provided.

The borders reserved on the N. side of the Physics and S. side of Recitation bldgs. are 15 ft. wide. Along the buildings a line of 銀木松 native juniper at 3 ft. centres can be planted, using trees of about 6 ft. and an edging of grass 2 ft. wide, the space between for herbaceous plants. The two ends of the borders to be set off with a 馬尾松 horse-tail pine or *Ficus thunbergii* choose specimens that are round and whose lower branches had not been trimmed so it will grow into a perfect pyramid or cone. This calls for 4 trees, and on each side of the

steps of the Physics and Recitation Bldg. one lo-han-sung (the Lo-han pine 羅漢松) (Monkey pine?) Another four trees, these can be gotten up to only about 5 ft.

Bashford Bldg. - I understand there is going to be a terrace in front of the middle portion of this building, with marble bulastrade, so evergreen foundation planting is precluded from here, it would be impossible to keep them from the marble bulastrade, there I propose Ivy along this line, to be rigorously kept pruned down. The border in front thereof to be grass and the round beds of 2 ft. diameter for herbaceous Peonies at 5-6 fts. centres. This simple treatment will give dignity. The two end portions of the Bashford frontage may be treated with juniper, grass edge and space for herbaceous plants like the two side bldgs.

The Footpaths and Pool. - The four footpaths leading to the central pool and around it to be of neat concrete blocks and the edging of the pool to be likewise of blocks of poured concrete finished smooth, of simple design not more 8 or 9 inches above ground. The water will have probably be provided from a special well and discharge into the N. pond at the bridge. Unless the main water supply can take care of it, a spouting fountain might be introduced in the centre if a sufficient head can be had, but no figure or sculpture above the water. Four garden seats, curved and preferably of concrete in classical design be placed in the four spaces between the paths facing the pool. These seats are not to trespass on the circular footpath but set back in recesses on to the lawns. At the ends of each of these curved garden seats plant a 山榿紅, haw fruit tree, choose trees about six feet and with nice round heads. The four spaces (i.e., the 4 quarters of the court) surrounding the pool to be turfed with grass and on each specimen white bark pine as big as can be gotten. I do not recommend too many trees here. If the place look a little bare two more drooping acacias might be planted on the western side of the court facing the two at foot of bridge. The west ends of the Physics and Recitation Bldgs. might have a row of densely planted pink bushy flowering plums (榆葉梅) Yü Yieh Mei, a very pretty plant but requires spraying to keep foliage clean of pest, principally green fly.



Space between Nindo and Dormitory. - Reserve the trees, but secure earth to connect the mounds on which the trees stand in a continuous one.

Dormitory Court. - Provide concrete foot paths as indicated in Mr. Murphy's plan and clean and level space, remove trees that are in way of footpath.

Berry Court. - Foundation planting of juniper into front of all three buildings as in the main court except the central position of the Berry or Library Bldg. lay out the paths as indicated by Mr. Murphy. Remove all old trees except the one in the N. East corner, which an attempt might be made to save by devising means to cover and beautify the mound it stands upon.

Spaces on two sides of Bridge and Ponds. - Make grooves of Arbor Vitae, secure biggest trees procurable and leave ground in natural state but cleaned and leveled. Along the entire frontage of the campus bordering the road plant thickly with arbor vitae forming a dense hedge, to be constantly clipped, plant in double row staggered.

Lake bunding. - Since it is to be maintained at a fixed water level, the stone vertical bunding can be installed to prevent mosquito breeding, starting as low down as to make a good foundation and carried up to the water level, above which to be left in natural sloping earth with blocks of stone left at random here and there, reserving for this purpose the weathered and irregular (hence rustic) shaped pieces for this latter purpose, this applies to the island as well, except at such places that carry buildings where it would call for carefully worked bunding.

Frontage along public road. - Plant thickly with three rows of evergreens, that is a central row of 6 ft. juniper 钱松 every four feet and five ft. on each side a row of arbor vitae, this latter to be kept trimmed and planted 2 ft. apart between trees. Trees here and there should be planted inside of this triple hedge. Persimmons would be most desirable, their fruits and later also the leaves make nice show in summer and autumn, this whole scheme to be carried round the north west corner towards the east as far as the back of the Nide building. Hence I can here answer Dr. Stuart's question regarding the ceding of the corner lot to some of the universities friends, unless other reasons make this step advisable, from point of view of landscaping it would be a great loss to have the frontage broken here. I sincerely hope that arrangements could be made to satisfy the friends with an offer of land elsewhere.

Eastern frontage of Bashford. - I would take advantage of the eastern exposure to plant flowering shrubs here, in three rows, the inner most i.e., nearest to the building of white lilac, the second or middle row, staggered to the first of yellow rose (黄刺梅) and third or outer most of hardy monthly roses, (月月红). The yellow rose can be clipped so as not to hide the lilac, it would however be unnecessary to do so after say 5 years, and outer edging of grass will complete this shrubbery, of course herbaceous plants can be put into the inter spaces. The rows of shrubs should be 8 ft. between lilac and yellow rose and 4 - 5 ft. between the later and monthly roses, the first two planted 10 ft. apart and the monthly roses 5 ft. apart, thus,

o	o	o	o	o	o	o	o	-----lilacs
.	.	.	.	.	.	.	.	-----yellow roses
.	.	.	.	.	.	.	.	-----monthly roses

Eastern frontage of Berry. - Two rows of Juda trees or 紫荆树 staggered or alternated at 10 ft. centres and with an outer row of dwarfed junipers as a hedge, closely set say 2 ft.

Road behind Bashford and Berry Bldgs. - I would like to make this a straight road instead of curved as shown on plan, in order to have an opportunity to develop a Ginkgo avenue, the road should not be less than 20 ft. (30 ft. is shown in plan back of Berry). Ginkoes of as large a size as procurable should be planted five feet from the edge of and at 20 ft. centres apart, interplanted in the meantime with poplars, which grow straight and will not overshadow the growing Ginkoes and can be cut down say ten years hence.

Bashford - Student Centre path. - This path should be twice as wide as used elsewhere, not only pedestrian traffic is necessarily heavy here but also too narrow a path would look out of the place. To develop an avenue of trees here would obstruct the view hence it would be much better to line the path with flowering shrubs, but part of the ground is not yet filled so I will not plan the planting now.

Other parts of campus. - Cut away all the prickly wild jujubes (酸棗) and small elms, even big elms, they are most undesirable tree on account of the beetles they breed in the summer.

Women's College.

Lakes in front. - The northern lake or pond needs widening considerable as its eastern end as shown in plan, which gives the minimum width, so as to get a complete view of the twin building in reflection, the North Eastern bank, however, need not be quite in conformity with the plan, banking out 20 to 30 ft. will improve its contour, the minor pond lies on the south of road calling therefore for a culvert for drainage purpose.

Entrance. - It would provide better screening if the island is brought further in and the road encircling it made to meet in front that is facing west and provided with a gate, the island to be densely screened with an outer circle of arbor vitae and an inner circle of Lilac, the centre providing space for a gate-keeper's lodge.

Road. - This winding road between the two small lakes might be lined with drooping willows, the proximity of water renders this both desirable and necessary, to be planted twelve feet apart, alternate ones to be removed in the near future.

Straight portion of Road. - This portion from the head of the pond to the two square buildings to be flanked on both sides by a grove of standard 榆葉梅 Yü Yieh Mei or flowering plum at five feet from road edge and 8 ft. between trees. These trees to be sprayed to keep clean of pest.

Space in front of 2 square bldgs. - These two spaces to be turfed with grass, the S. W. corner as far as new road leading to South Compound.

Oval flower bed. - This bed between the two square bldgs. to be edged with 2 ft. grass centre for Tree Peony or Moutan. A low trimmed juniper hedge to be planted completely round the 2 square bldgs. The size of the border to be determined after the width of road is deducted, make the border longer than shown in Mr. Murphy's plan and eliminate the two little triangular beds to the east.

Rockery. - Remove the rockery in the court in front of Sage bldg., pave with footpaths as shown in the drawings, turf the court with grass, it would be most desirable to make this court a Rose garden whose lay out in detail must be made the subject of a separate report. The four sides of this central lawn, consisting of the 4 plots, to be edged all round on the outer edge with flowering fruit trees, planted every fifteen feet or thereabout to get symmetrical planting, using alternately apricots and pears.

Dean's Garden. - I would request the Construction Bureau for an enlarged plan, 8 ft. to 1 inch including the space as marked by pencil lines, retaining the original design of Mr. Murphy's, on this plan I will indicate in detail the herbaceous plants to be used here.

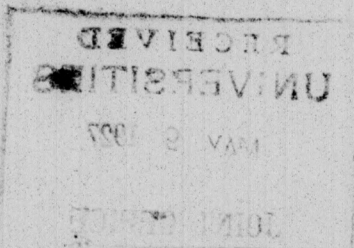
Dormitory. - On the west side of the dining rooms of the two dormitories just south of the Dean's Residence plant thickly, every ten ft. with poplars as tall as can be gotten, they cost very little, this is only a temporary planting to give the dining rooms protection from the afternoon sun in summer.

Canal. - From both landscape as well as other reasons, the canal separate the Men's from the Women's College as shown in Mr. Murphy's plans should be cut at as early a date as possible.

Sage Building. - As this building is not nearly so big as the other main buildings, I propose only to surround it with a foundation of trimmed low hedge of junipers, but no flowering shrubs, and after the footpaths have been put in, a border planting of flowering planting might be planned.

Sokitsun King?

Sokitsun King



Over flower bed. - This bed between the two square beds, to be edged with 2 ft. grass centre for tree lawn or border. A few trimmed Juniper hedges to be planted completely round the 2 square beds. The size of the border to be determined after the width of road is decided, make the border longer than shown in Mr. Murphy's plan and eliminate the two little triangular beds to the east.

Rockery. - Remove the rockery in the court in front of the side, have with footpaths as shown in the drawing, but the court with grass. It would be most desirable to make this court a loose garden where lay out in detail must be made the subject of a separate report. The four sides of this central lawn, consisting of the 4 plots, to be edged all round on the outer edge with flowering fruit trees, planted every 10 feet or thereabout to get symmetrical planting, make alternately apricots and pears.

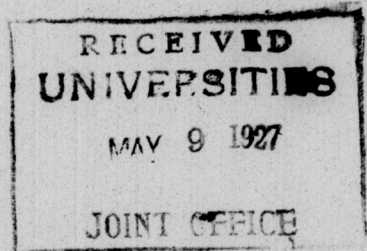
Dean's Garden. - I would suggest the construction shown for an enlarged plan, 8 ft. to 1 inch including the space as marked by pencil lines, retaining the original design of Mr. Murphy's, on this plan I will indicate in detail the necessary plants to be used here.

Domitory. - On the west side of the dining room of the two dormitories just south of the Dean's residence plant thickly, every 10 ft. with poplars as tall as can be gotten, they cost very little, this is only a temporary planting to give the dining room protection from the afternoon sun in summer.

Canal. - From both landscape as well as other reasons, the canal separating the Men's from the Women's College as shown in Mr. Murphy's plan should be cut at an early date as possible.

Gate Building. - As this building is not nearly as big as the other main buildings, I propose only to surround it with a foundation of trimmed low hedge of Junipers, but no flowering shrubs, and after the footpaths have been put in, a border planting of flowering plants might be planned.

20th May 1927



Building Operations - Undistributed #26f1 -3-

CREDITS

<u>1924</u>		vol	
Nov. 29	Receipts from L. A. Bowman on a/c Architects fees	92	5,328.00
Dec. 31	Architects fees	J-58	12,672.00
<u>1925</u>			
Mar. 31	Trans. frt. chgs. J. L. Mott (see entry Jan. 16)	J-63	20.13
	To Dorm. #2 - 26f1	J-63	7,975.50
	" " #3 - 26f2	"	7,975.50
	Land Imp. Winder Mem'l Residences	J-64	21,738.20
May 29	Tr. to 26m.	J-69	447.11
Dec. 4	To cancel Nov. 25 - Geo. Simmons	22	1,175.53
<u>1926</u>			
Jan. 27	Royal Ins. Co.-settlement	34	175.00
May 13	Cash discount on #2785-Becker & Co.	20	4.00
June 4	Becker & Co.-cash disct. on #2839	26	20.23
23	" -cash disct. on #2876	28	29.23
July 31	(Becker-wire cl.) Trans. to 26f5	J-209	1,002.53
14	Becker - discount - #2884	34	16.05
Aug. 5	Becker - claim vo. #2876	38	64.75
	" - discount vo. #2959a	"	2.10
July 26	Tr. to H. L. W. & S.	J207	24,053.77
<u>1927</u>			
Jan. 31	Tr. to 26f3	J240	6,000.00
			<u>58,729.63</u>

SUMMARY

Total Disbursements	251,007.39
Less Credits	<u>58,729.63</u>
Dr. Balance January 31st	162,277.76

0986

Peking University

TRANSFER

March 7, 1927

Mr. J. M. Gibb,
Yenching University
Tsing Hua Yuan,
Peking West, China.

My dear Mr. Gibb:

Referring to your letter of August 20th in which an order for keys is given, we have been following this up with the Reading people and we are informed by them that there was no "Set F No. 44". There was either Set I with master key 44 with key changes Nos. 68 to 98, or Set F with master key 41 with 20 key changes. As it makes a good deal of difference what you get we thought we ought to follow this up and make sure that the right thing was sent. The other items were correct and we are sending the others, but this one we have held up. We will therefore expect advice from you as to what this item should be.

The original order of hardware from the Reading Hardware Corporation was ordered by you presumably in August 1923, but this order was filled through the Methodist Board. This makes the matter a little complicated and I quote the following paragraphs from the Reading Hardware Corporation's letter of February 25th:

"Under the master key #035, set D, key changes from 109 to 139
Under the master key #43, set H, key changes from 41 to 67
Under the master key #033, set B, key changes 37 to 67
Under the master key #44, Set I, key changes 68 to 98
Under the master key #41, set F key changes 1 to 20

"For your future guidance it will be well to make note of the key changes we enumerated above, and any time you want a key you can have it ordered by the number, mentioning your old master key number and also mentioning register #40747, October 29, 1923, and in this way there will not be any time lost in correspondence as we will know what you want."

Faithfully yours,

Secretary
Peking University

EMN-H

0987

INDEXED

TRANSFER

Peking University

March 8, 1927

President J. Leighton Stuart,
Mr. Bliss M. Wiant,
Mr. J. M. Gibb,
Yenching University,
Tsing Hua Yuan,
Peking West, China.

*Schedules attached to
copy to Wiant.*

Dear Dr. Stuart, Mr. Wiant and Mr. Gibb:

I have been doing what I can to get at the bottom of our financial situation and the results are incorporated in six schedules which I enclose. It is quite clear that there is need of reconciliation between some of the figures on Mr. Wiant's books for receipts from New York with the figures which we have here in order that we may be sure we are together, and such a reconciliation is a necessary preliminary to the adjustment of these schedules to a more correct representation of the facts. The data for such adjustment I am sending to Mr. Wiant in another letter.

My effort in the first schedule has been to find out how much more money in U.S. dollars is required to complete what we have undertaken to build. In this I have not included quite all the items which appear on the summary of the Construction Bureau balance sheet. For example, I have omitted the athletic field and the land account because these two accounts cannot be reconciled with our books here without taking into consideration also Mr. Wiant's permanent accounts, and I shall write Mr. Wiant separately on the reconciliation this matter. Meanwhile, I urgently recommend that the Athletic Field account and the Land account be consolidated and eliminated from the Construction Bureau accounts and transferred to permanent accounts with such consolidation and reconciliation as may be necessary to put these accounts on a clear, accurate basis. The Athletic Field item, from the point of view of disbursement here, has not been a separate matter though you have drawn funds for it separately. This and other land items as they have come from you have all been charged to our regular Land Account 22a in which is also all the amounts which have been furnished to you for land from the beginning with the exception of the equity of U.S.\$97,498.15 still remaining on account of the city site.

I have also omitted the Peking-Tientsin Dormitory and the Princeton special item because those funds have been received by you on the field and because I did not, at the time the schedule was made up, know whether or not any part of these were included in credits which had been put on our books by your authority.

One other item I wish to urge, with reference to Construction Bureau

0988

3-8-27

accounts, and that is the early elimination from accounts that represent building operations of all current account matters. The continuance of these will only have the effect of obscuring the actual situation of current accounts and confuse the situation of our plant accounts. I would urge that these be eliminated.

Returning now to Schedule 1, the first column is taken from the first column of the Construction Bureau balance sheet summary for December 31st, and the process by which the other columns are reached and entered is indicated on the first page of the schedule and in the notes on page 3. After you have studied these through, which I urge that you do carefully, you will see that the net result is an absurdity because, so far as I can see, of the strange situation in the Building Operations Undistributed Account under the Receipts headings for December 31st, in which the ratio between the Mex and gold is almost one for one, which is certainly an indication that something is mixed up.

It seems to me, however, that the form of this schedule is a form which will go far toward helping us get together. I therefore urge that every possible effort be made by all concerned to get a schedule of this kind into proper shape. We will send you everything that we can, but so much of the data and of the judgment that is required rests with you that we are absolutely dependent upon you for the very important conclusions which such a schedule will give to us all.

In working out such a statement I would suggest that you omit columns 2 and 4, and that, with column 1 as a base, column 3 be carefully computed so that we would be sure that we are not estimating too low to cover what really ought to be done to make buildings and the plant thoroughly satisfactory in every respect without making expenditures that are unnecessary. This, of course, is a matter of judgment, but we would recommend, on the whole, that you err on the side of sufficient rather than insufficient estimates.

After determining columns 1, 3 and 5, you would then put down column 7 and column 8, followed by column 9. Column 7 and column 8 are based not on our books but on yours and should be so based, but, of course, the figures in column 8 should agree with the figures which we have here after we attain the reconciliations referred to above. From the total of column 9 will need to be deducted whatever receipts are in hand in your Building Operations Undistributed account. The amount in this account we hope will be as low as possible. The maintenance of large figures in this account has been one of the most confusing elements in our financial situation, and the amount standing in the disbursements account should steadily be kept low, and the receipts account frequently distributed accordingly. I do not think that it will be necessary for you to add on column 10 because that can be figured out by us here on the basis of figures that you will have in column 9. The individual items that appear in column 10 will, of course, be reduced eventually in varying degree by whatever gold balance appears to be standing in Undistributed Account 26fl.

I would like to point out in this connection that the earlier this can be done and sent on to New York the earlier we will be able to say whether or not certain building operations items which you desire to undertake can be undertaken.

0989

Schedule 2

This is an effort at the reconciliation of our New York and field accounts on items in Schedule 1 in reference solely to amounts received by you and paid out by us; the field account figures are those for December 31st. The New York figures are those for January 31st and under the head of reconciliations I have entered items that, in the case of the New York books, were not entered or distributed until after the 31st of January, but which were upon your books before December 31st, or which ought to be added to your books to bring your December 31st situation to our January 31st situation. This comparison is rough but is perhaps an indication where we may come out when we get our reconciliation completed. I think you need not spend time on this schedule except to see its drift.

Schedule 3

Schedule 3 will show you why we are unable to authorize more building account items at the present time and why there is no leeway for easing up the current account budget. This is based upon our balance sheet of January 31st plus income with which we are genuinely assured. I believe it is clear and will ask you to trace it through carefully. President Stuart will particularly note in this account that the rate of exchange, 1.75, which he has supposed we are estimating on is not used at all, and that, on the amounts furnished to date, we have used the actual rates as shown by your drafts or reports, and that in estimating the cost of the additional Mex. which we should furnish you to complete the year's budget, we have used the rate of 2.05 which is, I think, not too conservative for reasonable expectation and not too large for safety. From this you will see that, in order to furnish you with the whole amount of the budget, we have got to float U.S. \$18,207.81 upon our accounts until the Ball Estate funds are received. We do not yet have written assurance from them as to the dates of payment. I venture to hope that we will secure these funds, but it is entirely likely that we may not receive them until after the 30th of June which will mean that this \$18,000. must be floated. The Finance Committee has instructed that this current overdraft must not be floated against plant funds, and we will therefore be in the position of having to borrow at the bank to supply you with the current budget. In other words, pending the receipt of the Ball Estate money, we are again running into the much to be abhorred debt in order to maintain the budget. This, we trust, will give you a clear impression of the urgent reasons why you should not overdraw the budget for this year. We have gone altogether too far in this and we must hold ourselves to steady financial safety because every bit of debt both ties up funds which we ought to release and also costs many hundreds of dollars each year.

The Special Accounts section in Schedule 3 indicates indicates that we may have something to reduce our deficit at the end of the year and to begin to help to reduce accordingly the amount of interest we have to pay. We have estimated for purposes of safety no receipts toward covering campaign expense. This matter is going pretty slowly because of the resistance of the American mind to further investment in China, and it is extremely difficult to secure funds. We shall endeavor, in any way we can, to meet these difficulties.

Section 4 of this Schedule shows an estimated balance of \$124,500.00 of Plant funds as of June 30th provided no money is expended for Plant purposes. Against this must be floated the running overdraft in Current Account.

the standing deficit in Campaign Expense, and the Campaign Expense of the current year that is not yet covered by receipts totalling \$78,328.00, thus leaving only \$46,000.00 of Plant Funds actually available, and of those \$24,000.00 is for the Bagford Memorial and is still to come, though we are assured of its receipt. The action of the Finance Committee with reference to authorizing further building this spring will be sent you in another letter.

Section 5 in Schedule 3 will probably be understood better if you refer first to Schedule 4. It is an effort to show how the balances of Designated Plant Funds would stand June 30th. For example, we receive so much for a dormitory; we spend something less than that; a balance remains; where is it? The results of this section of the Schedule show that, without further disbursements, we would on June 30th be short something over \$9,000.00 actual cash that we ought to have to protect such balances, as well as being over \$69,000.00 short of cash to cover balances of general Plant Funds, and the reasons why the shortage would exist appear under the heading "Sources of Deficit" on page 6.

Schedule 4

This Schedule shows the relation of our receipts here to our disbursements here for individual items in the Plant Funds account. I think I need not go into the details except to point out that, as Summary #1 on page 3 of this Schedule shows, we ought to have had on January 31st \$176,000.00 Designated Funds and \$268,000.00 General Funds, but that our cash balance is only \$34,000.00 because of the first four items in the left hand column. Of course the city site equity and the overdrafts of Designated Funds are a gold balance against General Funds and the Building Operations Undistributed Account Balance both against General and Designated funds. Eventually these items should clear out in a definite way.

Summary No. 2 shows the degree to which Designated Plant Funds balances were protected by actual cash on January 31st; as will be seen the cash was in hand but as shown previously it will not be in hand June 30th.

Schedule 5

Schedule 5 is an effort to state what we ought to authorize now if we could and to point out the limitations. I have, of course, been in the dark upon a number of these things. For example, I have never yet had in one consolidated figure a definite statement as to the amount that is required in total for those expenses which we charge to Land Improvement and General Plan. This Schedule was primarily for the use of the Finance Committee in seeing what they could do, and you need not spend too much time on it.

Schedule 6

This Schedule is an effort to state for Campaign purposes the amounts that are needed. As I have indicated on it, if some of the amounts are received some other amounts will not be needed, and of course, in the items of funds for staff I have simply selected a list of items from the Current Budget which seemed to me might be attractive to donors and which might help to relieve the situation there. A number of these items Dr. Luce has long since had and has, I suppose, been trying to secure them.

Dr. Stuart, Mr. Wiant; Mr. Gibb - 6

3-8-27

May I conclude with urging that you examine these matters carefully in order to understand the situation in which we are here, and that as rapidly as possible there be carried through the reconciliations of which I wrote in the first part of this letter, and that then the revision of Schedule 1 which I have suggested be made. I believe we can then approximate a more satisfactory estimate of where we are. In the present situation it is impossible for us to say what can be done on the infirmary until we know how these accounts disentangle because the size of the receipts in the Undistributed Building Operations Account makes it impossible for us to tell how much we are going to be called upon to supply for the finishing of the various buildings, and until we can know more about this we cannot release funds.

Faithfully yours,

Secretary
Peking University

SMW-11

Enc.

0992

PEKING

INDEXED

PEKING UNIVERSITY

March 9, 1927.

Mr. Miss M. Kent,
Yenching University,
Tsinghua Yuan,
Peking West, China.

My dear Mr. Kent:

This letter is an effort to take up the reconciliation of receipts for special building funds with our records of amounts disbursed to you for these particular buildings. My bases in making these comparisons are the summary of the December Construction Bureau accounts, column 3, receipts in Gold, and our January 31st Balance Sheet.

I shall omit from this letter any attempt to reconcile the land account, which includes your athletic field account and your land account, and also the Building Operations Undistributed account. These I shall deal with in separate letters.

1. Bashford Administration Building

Your receipts US\$111,000; our disbursements US\$111,000.

We are in full agreement upon this account; no adjustments are necessary.

2. Building Operations - H. L. B. & W.

Your receipts US\$394,107.45 our disbursements US\$374,471.33

You have used the phrase in your heading of this account "Undistributed"; there is no "Undistributed" in this account from our point of view. It happened to start out with the same letter but with a different number from that of the "Undistributed" account we use. It is simply the "H. L. B. & W." account. I do not know how to account for your showing a larger amount in this account than we have, unless there has been a transfer from "Building Operations Undistributed" which is not upon our records here. The only way that I can see to straighten this out is for us to send you a transcript of this account from the beginning, and I enclose it herewith.

Some adjustment in our figures should be made in connection with the transfer of US\$24,083.77 from "Building Operations Undistributed" in order to make

0993

the Gold transfer on the pro rata basis with the Mexican as indicated in recent letters to you. Our total figure will, therefore, be revised by your adjustment of this amount.

I also find that \$150. of Mr. Barker's travel account has been charged to this, instead of to "26Fl, Building Operations Undistributed". This transfer will appear in our March statement.

With this adjustment made in our figure, you will have the figure with which your accounts ought to agree, and examination of items should disclose where the discrepancies between your totals and our revised total lie.

3. Dormitory #1. - Theological School

Your receipts US\$40,299.21; our disbursements US\$40,299.21

This is O. K.

4. Dormitory #2 - Wheeler

Your receipts US\$ 34,475.50; our disbursements US\$39,475.50

The difference on this is our draft US\$5,000. sent to you in January; when this is on your books we shall be in agreement.

5. Dormitory #3 - Finley

Your receipts US\$36,975.50; our disbursements US\$39,475.50

Adding to your account the \$5,000. we sent on in January, which will be added to your total, this will be \$41,975.50, which will make your receipts in excess of our disbursements by \$2,500. Can you locate this? Our items are as follows:

1924 - December 31	- Distribution from General Dormitory Funds	\$15,000.00
1925 - March 31	- From Building Operations Undistributed	7,975.50
1925 - March 31	- Architect's fees	1,500.00
1925 - May 23	- Draft #333	5,000.00
1925 - October 13	- " #407-	5,000.00
1927 - January 31	- Our check #3124	5,000.00

6. Dormitory #4 - Gamble

Your receipts US\$30,000.; our disbursements US\$39,387.33

We were together in December, 1925, on this account at \$25,000. The additional amounts in our disbursements to you have been:

1926 - December 8	- On letter of credit #200	\$ 4,387.33
1927 - January 31	- Our check #3119	10,000.00

March 9, 1927.

If we omit the last \$10,000. check it would seem as if the differences were on the December 8th item on the letter of credit. The fact that the figure in the Construction Bureau statement is an even \$30,000. would seem to be strange, in view of the fact that your statement of expenditures on the letter of credit sent with your letter of January 19, 1927, specifies under November 12th, voucher 1924, US\$4,376.37, as the Gold item thereby added; in accordance with our letter of March 2, there will have to be added to this an amount of US\$10.95 for the commission, on both sides of the account. Can you iron out this difference?

7. Land Account - See separate letter.

8. Land Improvements and General Plans.

Your receipts US\$31,090.17; our disbursements US\$37,302.47

To our account should be added the amount of \$1,000. appearing in February 15th, by journal entry, which was reported by Dr. Stuart in May, and which through a slip here was not entered upon the books. Our disbursements in this account in classified form are as follows:

On our statement received by you May 2, 1926 - for architects fees (Mex. \$14,540.16) - US\$7,270.08; transferred from Building Operations Undistributed in accordance with letter of O. J. Krause - November 7, 1924 - \$1,580.80; your draft #349 - \$5,000; your draft #420 - \$5,000; your draft #421 - \$5,000.; your draft #539 - \$1,262.80; your draft #529 - \$250.; your draft #573 - \$8000; Mr. Gamble's gifts for roads, our entries September 30, 1926 - \$1,000; November 30th - \$1,000.; January 31st - \$500.; February 15th - \$1,000.; stock fencing and barb wire - US\$479.49; H. K. Murphy's architect's fees for general plans and studies and revisions not including the amounts drawn by your drafts from Peking - February 11, 1926 - \$500.; August 13th - \$500.; September 24 - \$500.; October 1st - \$850.; October 25th - \$1,100.; D. C. 22 and 30 - \$1,000.

I find that our account agrees with yours to the extent of the seventeen cents down to February, 1926, but after that, we seem to be far apart. From a guess at the figures, it would seem to me that you have not entered in as a receipt in this account and correspondingly perhaps as a disbursement in the Construction Bureau accounts, draft #539 - \$1,262.80 which was for Mr. Murphy's services in Peking. Drafts drawn by you on us for any of these architect's fees are charged to this account and your account should show a corresponding credit and disbursement. I notice from the analysis of the account sent on by Mr. Gibb that there is a Mexican amount from Mr. Murphy under date of 1926 of Mexican \$4,276, but I cannot tie this into any figures we have here.

9. Library, Barry Memorial

Your receipts US\$34,809.80; our disbursements US\$39,809.80

We are in agreement here, after you add the check sent you from here in December for \$5,000. (our February statement will show on this account a charge of \$545.15 for library lamps paid to Mr. Becker; it will also show a receipt from him of 2% discount on this, of \$10.52; when this item is credited to your accounts, it would be credited net.)

0995

10. Peking-Tientsin Dormitory

Your receipts US\$2,335.00; our disbursements US\$1,239.76

The two amounts above have no relation one to the other, inasmuch as we have not put on our books yet your receipts nor have you put upon your books our disbursements. We are holding up the entering of your receipts until you give us the Mexican rate for the month in which you received the funds so that the Gold may represent more exactly the Mexican amount. When you send us this, you will also wish to change your Gold figure. We shall be in agreement upon this account when we put on our books your revised amount for receipts on the field, and when you put on your books on both sides, the amount of the architect's fee, US\$1,239.76.

11. Princeton Special.

Your receipts US\$7,000.; our disbursements - nothing

This, I presume, is the residence which Mr. Gamble was underwriting and the amount which you name I do not think has ever been authorized by you to be put upon our books; I have therefore taken no action on it. I would request you to send us this authorization, in order that this may be properly taken care of.

12. Recitation Building (McBrier Hall)

Your receipts US\$4,045.72; our disbursements US\$4,045.72

We are, therefore, in full agreement on this.

13. Refectory #1.

Your receipts US\$22,000.00; our disbursements US\$34,186.97

I think we have been somewhat confused as to which is refectory #1 and which is refectory #2. In our thought, refectory #2 was the one erected first, as it was the second in line. This may account for the difference in our figures. The first difference lies in the fact that we have transposed the charges for the architect's fees of \$2,000.00 and \$2,299.64 between the two refectories. We shall turn this around to agree with your way of stating it. When this is done, our total for Refectory #1 will be \$33,887.32. For this refectory the difference between your total and ours will then lie in two amounts, an item of \$4,387.33 on letter of credit #200 and our check for \$7,500. sent to reach you in January. I venture a guess that the \$4,387.33 on this account is an amount which you have as \$5,000. on account of Refectory #2.

14. Refectory #2.

Your receipts US\$28,299.64; our disbursements US\$23,015.00

When we transpose the architect's fee item, our total on this account will be \$23,314.64. You will have to add from our November accounts \$15.00 on commission on letter of credit #200, appearing in our November 24th statement. It would seem to me that you must have put into Refectory #2 \$5,000. on letter of credit #200, where we have put into Refectory #1 \$4,387.33. This seems to me the more strange in view of the fact

March 9, 1927.

that our entries are based on the figures you sent us.

15. School of Religion

Your receipts US\$40,474.06; our disbursements US\$42,974.06

We shall be in agreement on this account when you add to it \$2,500. which you will have received in January.

16. Residences

Your receipts US\$216,277.17; our disbursements US\$207,571.13

To our disbursements is to be added to include items to bring them into agreement with yours - from letter of credit #200, \$6,000.; we also have to add to both your account and ours, \$15.00 for commission, this not getting into our account until after January 31, 1927. I do not see much hope of my being able to suggest what is involved in the reconciliation of these two accounts. I think the only thing to be done is to send a transcript of our accounts and leave it to you to trace through.

I would call attention to the fact, however, that you seem to have very much more on your accounts than we do, and I judge that you must have received funds which have not been reported to us, for example, which about the receipts from the London Missionary Society? We have on our books as receipts from them for residences, the following items:

By authorization of O. J. Krause entered on our books
1/15/25 - \$1,095.90 and \$1,073.02
7/31/25 - \$1111.11

If you have received more than this, please give us authorization to put it on our accounts. I have a recollection that they were going to furnish quite a little more than this. Mr. Krause will know the exact total which they were to furnish, as the understanding on the matter was reached on the field.

17. Science Building #1.

Your receipts US\$72,094.93; our disbursements US\$60,394.38

The three authorizations which you have sent us will bring us up to you as follows:

our figure:	\$60,394.38
addition #1	8,159.72
" #2	5,740.53
	\$74,294.63

The difference of \$2500. consists of architect's fees charged against this building in our account of March 31, 1925, of which I am quite sure word was sent to you. We divided the architect's fees for the type of building (Recitation Building) between the two science buildings and the Recitation Building, charging the science buildings each \$2,500. and should be receipted there, not as a receipt from the China Medical Board, but as a receipt from us for this building. It would also appear in your disbursements on account of this building.

March 9, 1927.

We shall also add into our statement the amount of \$5,812.22 authorized by you

18. Seranton-Luce Center.

Your receipts US\$551.24; our disbursements US\$551.24

Enough said.

19. Werner Memorial Gymnasium.

Your receipts US\$4,078.12; our disbursements US\$4,078.12

We are in agreement upon this account.

I note, however, that the amount of Mexican expended according to Mr. Gibb's statement is \$4,438.41. This would seem to indicate either that the amount for the architectural charges Mex. \$7,721.40 (equal to Gold \$4,078.12) has not been put on the account correctly or that he has expended this much for the Gymnasium and that the architect's fees have not been put on the account at all.

20. Women's College Buildings.

Your receipts US\$301,133.00; our disbursements US\$290,153.98

Our account here largely consists of records of drafts which you draw on Mr. Bowman. The only drafts of which we have record in 1926 are #477, #512, and #522.

It would seem to us likely that you have drawn on the accounts which are not on hand here. If you have drawn other drafts, will you not report them? We can then reconcile this account later; as we use it, it is an "in - and - out" account, simply for the purposes of record. After we get your report, we shall take up some reconciliation.

21. Science Building #2.

Your receipts US\$67,490.00; our disbursements US\$68,490.00

Our account consists of the following items:

August 15, 1923 - previous amounts drawn from Chicago direct	\$30,000.00
October 8, 1923 - expended on field	19,990.00
October 8, 1923 - drawn from Chicago	10,000.00
March 31, 1926 - architect's fees	2,500.00
January 31, 1927 - expended from B. O. Und.	5,000.00

Just where the difference of \$1,000. comes in I do not know; the following items were in this account but have been transferred out as indicated below:

October 8, 1923 - steel from B. O. Und.	\$10,000.00
transferred December 26, 1923 to C. M. B. Science Building	

Drafts #110 and #117 entered here in error and transferred to Yenching Other Building Operations.

0998

Mr. Bliss M. Niant

7

March 9, 1927.

This completes the analysis of the differences between our accounts except the Land account and the Building Operations Undistributed account and I shall try to get off letters on these, although I am afraid I shall not be able to catch this mail. I hope that you will have time to get at this fairly soon, as the sooner we get these items straightened out, the happier we both shall be.

Faithfully yours,

Secretary,
Peking University.

Copies to Mr. Stuart, Mr. Gibb and Mr. Flood.

BMN/L
Enc.

Please note the importance of seeing that all disbursements made by us here get on the Construction Bureau disbursements a/c as well as on your credit a/cs.

0999

BUILDING OPERATIONS Acct. #26f2
Heating, Light, Sewage, & Water System

<u>1923</u>				
May	21	Clyde R. Place - 1st Payment	1039	5,000.00
July	24	" " " - 2nd "	1095	2,000.00
Oct.	1	" " " - 3rd "	1152	1,000.00
Dec.	12	" " " - Coal & Water Tests	1227	175.00
<u>1924</u>				
Jan.	7	Clyde R. Place - On cont.	1275	500.00
Feb.	1	" " " - Bal. on contract	1296	1,175.40
"	11	Newman - Expense in Peking	1331	967.35
July	17	Travel Expense - Lund	1653-1654	800.00
Sept.	23	Clyde R. Place	1782	512.46
Nov.	6	(Power Plant) Draft #184	1860	5,000.00
<u>1925</u>				
Apr.	14	Clyde R. Place	2129	724.42
	18	Draft #316	2138	3,661.31
	28	" 314	51	1,338.69
May	12	Cornell & Underhill-Pipe & fittings	75	8,631.49
	26	Royles, Ltd.-Mohry.	2204	20,759.76
June	3	Cornell & Underhill	2212	5,213.25
	9	Galloways, Ltd.	2219	11,445.06
	10	Clyde R. Place	2228	69.86
	15	Cornell & Underhill	2244	10,523.35
	19	Draft #346	2246	5,000.00
	30	Royles, Ltd.-Mohry.	2271	11,184.98
		Cornell & Underhill	2272	10,201.30
July	2	Draft #351	2270	5,000.00
		Galloways, Ltd.	2273	17,375.61
	7	Irving Bank-Cablegram to London	2280a	1.80
	16	Cornell & Underhill-htg. mains	2308	5,422.60
Aug.	1	Burnieister & Wain	2333	14,172.91
		Cornell & Underhill- Lead & Oakum	72	249.85
	29	Galloways	81	13,136.69
Sept.	1	Clyde R. Place	84	170.88
	10	Cornell & Underhill- Soil pipe	99	1,219.07
	15	Clyde R. Place	2406	134.82
Oct.	5	Cables - Royles - 5500	2439a	4.20
		" - Galloways - 5498	"	1.40
	16	Clyde R. Place	2469	77.68
	26	Royles - Mohry	88	9,075.82
	31	" - L/C - 5500	96a	3.09
Nov.	13	Clyde R. Place	99a	22.60
		Pacific Flush Tank	99w	508.80
		Galloways	99x	5,963.75
	23	Draft #422	2501a	5,000.00
	21	Cornell & Underhill	2504	2,478.41
	27	Draft #425	2505a	10,000.00
	9	Royles - Mohry.	2499d	5,324.11
		- Exp. Mr. Bush	99f	691.63
Dec.	4	Draft #427-428	2512a	10,000.00
		" 432	"	10,000.00
	10	" 435	2519b	10,000.00

Building Operations Acct. #26f2

-2-

<u>1925</u>			
Dec. 18	Draft #437	2532a	10,000.00
29	Cornell & Underhill	69	1,034.51
<u>1926</u>			
Jan. 11	Draft #444	2577a	10,000.00
25	" 447	2617a	10,000.00
Feb. 18	Cornell & Underhill	2653	20.72
19	Clyde R. Place	2659	121.58
Mch. 4	E. A. Julie -Shone Ejectors		9,262.50
17	International St.Elec.-Elec Eq.	2703	9,732.61
24	John Simmons -Pipe & Fittings	2723	8,885.81
Apr. 1	Internat'l Elec.Corp.frt etc.	2733	1,354.44
30	E. A. Julie - frt.	79	976.60
May 10	Draft #523 "a"	80a	5,000.00
12	E. A. Julie -Form/Ejectors	95	4,835.50
	Chg. for L/C Galloways	95a	10.00
14	Internat'l St.Elec-Eq. & Frt.	97	686.53
29	Frt. on Julie shpt.	2833	395.39
June 11	Jno. Simmons Pipe fittings	2846	896.78
July 22	Draft #583	2912a	5,000.00
26	Tr. fr. B. O. Undis.	J 207	24,083.77
Aug. 23	Draft #603	2958	10,000.00
Sept. 29	Cornell & Underhill	3014	149.89
Oct. 4	Galloways	3029a	2,729.07
11	Draft #617	3031a	5,000.00
16	" 614	3034a	10,000.00
25	" 620	3039a	5,000.00
29	Becker - Lgt. fixt. for Power H.	3050	81.37
Dec. 8	5th payment on L/C #200	3100a	6,580.94
<u>1927</u>			
Jan. 8	Internat'l St. El.-copper cond.	3146	963.92
Feb. 5	" " " " "	3176	657.40
28	On a/c L/C #200	3138a J250	141.80

375,120.53

BUILDING OPERATIONS

Acct. #26m

Residences

Dr.			vo. #	
<u>1924</u>				
Sept.	25	Draft #178	1786	5,000.00
Nov.	8	" 188	B-36	5,000.00
<u>1925</u>				
Jan.	3	Draft #244	B-41	5,000.00
	16	Seattle Hdw. Co. Bldg. Mat.	1983	921.51
Feb.	21	Draft #276	2036	5,000.00
Mar.	6	" 278	2052	5,000.00
	23	" 289	2085	5,000.00
	19	" 279	2070	5,000.00
	26	" 292	2086	5,000.00
	31	Fr. B. O. Undis. #26f1	J-64	11,134.20
Apr.	18	Draft #312	2143	5,000.00
	23	O.J. Kauthorizations #1099-1100	J-67	7,283.78
May	9	Draft #330	2169	5,000.00
	11	Jno. Simmons-Pipe & ftgs.	2173	893.53
	5	Andersen, Meyer-Heaters & Radiators	2164	6,602.62
	12	Jno. Simmons-Pipe & ftgs	2178	3,109.48
	16	do. do.	2193	2,005.72
	29	Jno. Simmons	J-69	447.11
June	9	Andersen, Meyer & Company	2220	1,790.47
	15	Authorized by O.K.J		
		London Miss. Society	J-71	1,095.90
		do. do.	J-72	1,073.02
	16	Mann & Bocker-Plumb. supply	2248	1,511.85
July	16	Drafts #368-362	2309	10,000.00
	22	" 371	2313	5,000.00
	31	Authorized by O.J. Krause	153-J78	1,111.11
	6	Draft #376	2338	5,000.00
	18	" 383	53	5,000.00
Sept.	1	Ins. on Simmons-ship.		
		Slavia Pr. #29935	87	12.75
Oct.	26	Draft #411	2485	5,000.00
Nov.	2	Draft #413	2492b	5,000.00
	7	" 417	2499a1	10,000.00
	12	" 419	2499f1	5,000.00
<u>1926</u>				
Jan.	9	Draft #445	2576a	3,500.00
Mar.	16	Mann & Bocker-Plumbing	2702	3,283.95
Apr.	5	Sargent & Co.-Hdw.	2734	728.93
	13	Bocker & Company	48	289.44
	29	Draft #517	70a	5,000.00
May	7	Bocker & Co.-Hdw.	83	52.37
	20	Draft #540	2802a	5,000.00
June	1	Draft #548	2833a	5,000.00
	5	Bocker & Co.-Plb. Suppl.	2839	454.06
	9	"	41	81.36
	11	Sargent & Co.-Hdw.	47	628.67
	26	Draft #557	76a	5,000.00

<u>1926</u>		vo #	
July 19	Draft #577	2909b	10,000.00
2	Bocker - Butts	2884	10.25
Nov. 5	1st payment L/C #200	3058a	10,000.00
	Commission on above	"	25.00
15	2nd Payment L/C #200	3062a	10,000.00
Dec. 8	5th payment L/C #200	3100a	4,694.40
Nov. 15	Com. on 2nd paym. L/C #200	3062a	25.00
<u>1927</u>			
Jan. 31	(B.M.W) - on a/c check	3123	5,000.00
Feb. 28	L/C #200	3144a-3154a	6,015.00

213,781.08

Cr.			
<u>1925</u>			
June 15	Tr. to B. O. Undis	J-71	7.97
Mch. 17	Mann & Bocker 2% on vo #2702	2839	57.28
June 4	Mann & Bocker " " " " " "	2841	6.75
12	" " " " " " " "	"	22.75
July 14	Bocker - discount	34	.20

94.95

Balance 213,686.13

213,686.13

BUILDING OPERATIONS - UNDISTRIBUTED - (Account #26f1)

(Items from April 30, 1924 to October 30, 1924
were sent out November 26, 1924)

Dr. 1924	Oct. 31, 1924 to Balance (Dr)		157,557.28
Nov. 8	Crane Exp. Corpn. - Pipe fittings	B-38	1,158.55
21	Frts. on Crane - Inv. 9/5	1883	51.20
	" Jno. Simmons - Inv. 9/15	"	135.81
26	Architect fees	1918	6,000.00
Dec. 4	Crane-Pipe fittings Inv. 10/30 & 11/3	1929	1,039.80
	Crane - samples	1938	225.05
31	Architect fees- final payment	61	6,000.00
1925			
Jan. 16	Frts. Crane 208.44	84	
	" J. L. Mott 20.13		228.57
Feb. 9	J. L. Mott Iron Publg. Wks. suppl.	2015	980.00
16	T. M. Becker - nails	2028	157.80
Mch. 14	Jno. Simmons - Pipe	2061	123.07
	Seattle Hardware	2065	1,286.58
	Frts. on Feb. & Mch.- J. L. Mott	68	410.46
	J. L. Mott - Plumbing supplies	69	980.00
25	Internat'l Western Elect.-Eq.	90	1,407.05
26	Jno. Simmons - Pipe fittings	91	236.84
Apr. 9	Jno. Simmons - Pipe	2114	1,770.85
10	Seattle Hardware	2118	1,843.35
	Baker Hamilton - Butts	"	482.88
	Becker's Com.	"	24.15
11	Jno. Simmons - Pipe	2119	447.11
22	Jno. Simmons - "	46	119.42
29	" " - "	54	918.95
May 7	Mann & Becker - Pipe fittings	66	676.44
	"	70a	2,300.03
22	Sargent & Co.-Hardware	97	2,229.12
23	Mann & Becker - "	2200	405.73
	Frts. on Simmons shpt.	2187	92.08
June 15	Sargent - keys	2240	10.08
15	Jno. S. Simmons - frts.	J-71	7.97
20	B. M. Becker - Red Lead	2248	75.97
July 6	Mann & Becker - Roofing paper	2276	1,445.08
10	" " - Butts and Red lead	2286	188.93
14	Sargent & Co- Hardware	2297	926.55
Aug. 3	Telegram to Becker	2334a	5.96
	Mann & Becker L/C #6604 Plumb. Supplies	2335	4,511.25
	" " Pipe & fittings	37	907.33
22	Jno. Simmons - Pipe	65	2,385.29
	Mann & Becker L/C #6604	66	1,228.07
Sept. 1	Frts. Simmons Shipment vo. #2365	85	178.88
9	Mann & Becker - Hardware	97	393.74
22	Andersen, Meyer - Radiators	2424	2,555.45
Oct. 1	Jno. Simmons - Pipe Fittings	2441	1,586.45
15	Mann & Becker - Plumbing supplies	57	705.50
	Andersen, Meyer - Radiators	59	1,168.73
	Mann & Becker - Plumbing	2486	334.90

Dr.			
<u>1925</u>			
Oct. 15	Mann & Becker - Hardware	2437	36.75
31	M. & B. L/C #7112	96a	10.00
Nov. 12	Anderson, Meyer - Radiators	2499n	2,932.62
25	Jno. Simmons - Pipe fittings	2508	1,175.53
20	Mann & Becker - do.	03	63.83
Dec. 1	" " - white lead	14	78.82
7	Jno. Simmons - Pipe fittings	21	926.59
18	International St. Elec.	63	4,048.90
<u>1926</u>			
Jan. 27	Becker & Company - Pipe fittings	2524	1,800.04
Mar. 23	Jno. Simmons - Wash Tray Plugs and Couplings	2729	62.51
Apr. 1	Internat'l St. Elec.	2733	1,074.06
23	" "	65	110.58
May 7	Becker & Co. - Plumbers supplies	85	223.58
14	Internat'l St. Elec. freight on voucher #2563	97	318.52
1	Expenses - Miss Coleman	J18E	668.41
June 3	Elect. fixt. - Becker & Co.	2839	1,506.26
9	Becker & Co. - Shades & Ltg. fixt.	2841	1,352.98
11	Jno. Simmons - Basin faucets	2846	436.65
15	Anderson, Meyer & Co. - Radiators	2851	2,931.14
22	Becker & Company - Pipe fittings	2876	2,170.16
28	Anderson, Meyer & Co. - Radiators	2879	676.12
July 12	Anderson, Meyer & Co. - "	2902	1,953.20
30	" " "	2934	6.30
2	Becker - Wire Cloth	2884	1,005.06
Aug. 7	" - Bal. Ltg. Fixtures	2959a	275.27
30	Sargent & Co. - Master Keys	72	2.22
	Jno. Simmons - Wash Tray Plugs	73	42.57
	Reading Hardware - Master keys	84	6.37
Sep. 30	Dunham Boiler-wks-vo. #2937a - radiator parts	J213	89.00
23	Postage on keys	2995	.39
	Becker & Co. - Rubber stoppers and sash cord	3001	81.80
29	Sargent & Company - Ext. Bolts	3015	20.97
Oct. 11	Draft #616	3031a	5,000.00
Nov. 19	Bonner Spr. Hinges	3069	1,130.16
24	Internat'l St. Elec. - 14 bds. copper wire	76	310.71
	Becker & Co. - Pumps	77	93.52
30	4th Payment on L/C #200	88a	5,000.00
	Com. on above	"	12.50
<u>1927</u>			
Jan. 6	T. M. Barker - Travel advance	3143	75.00
Jan. 10	" " " "	3149	75.00
31	(B. M. W.) ck on a/c	3125	5,000.00
Feb. 4	Crane Co. - replacements	3131	49.09
16	Becker & Co. - Hardware	3216	339.85

251,007.39

燕京大學
YENCHING UNIVERSITY
(INCORPORATED IN 1908 AS PEKING UNIVERSITY)
PEKING, CHINA.

Construction Bureau, Hailien, Peking West.
Tel. No. 4100 East
" " 4400 East

March 9th, 1927.

INDEXED

Dr. Eric M. North,
150 Fifth Avenue,
New York City.

Dear Dr. North:-

We are in receipt of your cable of about March 5th in which you tell us to proceed with building operations, also Campus Light, Administration, Pagoda and the northern end of the Gymnasium, and to await letters in regard to Infirmary. In connection with this cable we added to Dr. Stuart's cable, which he sent off two days ago, the following:-

"Please ship immediately 10,000ft Habirshaw Code Park Cable
Twin Conductor (flat) 8 A.W.G. ✓

We used the word "retejamos", which is the code word for this type of material from the Habirshaw Code, and hope that you understood the cable as we sent it.

no
We take it that your cable is an answer to our letter of February 8th, in which we tried to outline the expenses we were contemplating undergoing during the current year, and also an answer to our cable asking for Campus lighting. We take it that the last part of your cable, "await letters Infirmary", has simply to do with the complete Infirmary as we already have your authorization for the central portion, and have contracted for this work. The contractor has all the necessary materials delivered on the lot, all the doors and window frames, as well as sash and doors completed, so we are both morally and legally bound to finish the work, or take this material and compensate the contractor for all expenses incurred.

✓
We expect to have all the piles down for the Recitation Building before the end of the current month. There are three sets of men operating pile drivers, the work should therefore go forward very rapidly. Also we are hoping to begin to cast the foundations for the Gymnasium within a few days, and are all but ready to start on the roads, simply waiting for the last frost to be out of the ground.

Residences' Finances Dr. Stuart and the writer have spent considerable time over Residences' Finances, and as far as our information here goes the out-look is not good. In all we have authorizations of G\$222,000.- made up as follows:-

Cable of March 7th, 1925	G\$141,000.-
.. .. April 29th ..	20,000.-
Princeton House	7,000.-
London Mission not included in the above	4,000.-
Harkness Funds	50,000.-

Mr. Wiant's December accounts shows that we have drawn G\$216,000.- at an average rate of \$1.88, this leaves a balance of nearly G\$6,000.- to draw, which if exchanged today could be done at \$2.15. There is also a balance left from the Hall Harvard Grant for residences of approximately L.C.\$30,000.- This brings a total of authorizations drawn and undrawn L.C.\$449,000.- against which our February balance sheet shows that we have spent for residences L.C.\$462,000.- and we estimate that we shall need to spend about L.C.\$4,000.- to pay off the contractors and do odds and ends which are not finished up.

Besides the above authorizations there are six houses allowed in your letter of Oct. 9th, 1925. Mr. T. T. Lew and Mr. Wiant have not been accommodated in a permanent house, we, therefore, think this number should be cut down to four. There was also your authorization in a cable of Sept. 22, 1925, to continue improvements in Tsai Tao Gardens. If we figure the four houses at G\$7,000.- each and \$2.00 for \$1.00 we have L.C.\$56,000.00. There is also your authorization to pay for the South Residence Wall L.C.\$7,000.- This leaves a possible credit balance of L.C.\$46,000.- over and above the document which we provided for Dr. Stuart yesterday. Our difficulty here is that we find no figures set over against the four or possible six houses authorized, nor over against the Tsai Tao Gardens' improvements.

There are a number of things which should be done in the residence way. First of all accommodations for the Mead Family must be sought and we believe Dr. Stuart has already written to you suggesting that two small houses in the south-east corner in the South Residence Compound be placed at the disposal of the Women's College in exchange for their big house in the East Compound. Then there are other families both foreign and Chinese in prospect. We therefore request a cable from you authorizing us to build these two small units, and to build or buy other places during the course of the ^{next} six months so as to accommodate all members of the staff who will need homes in the Fall of the Year.

We also should consider improvements in the various Residences' compounds. First some kind of a roadway approaching the East Compound. The residents there are feeling that they are not being treated properly, ~~and there is perhaps~~ half a mile of Chinese dirt road which they must travel each time they come to the Campus, while those who live in the South Residence Group are on the Campus as soon as they step out of their front gate. Then inside the compounds there is need for some roads and paths. Up to the present we have done nothing except grading and planting a few hedges. There is further more the question of outside lighting in these compounds. If there are funds available for improvements we would be glad to have a cable giving us the amount, which may be spent. In the meantime the writer will try to keep everybody from spending anything in these directions.

Yours very sincerely,

John M. Gigney

P.S. We are enclosing herewith a resume of Residences' Finances.

Look up compo

off on auth

X The Com

RECEIVED
UNIVERSITIES
APR 4 1927
JOINT OFFICE

1008

RESIDENCES' FINANCES

up to 3/9/27

Authorization from New York G\$141.000.- (Cable March 7th, 1925)

20,000.- .. April 29th, 1925)

Princeton 7,000.-

London Mission 4,000.-

By cable and letters G\$172,000.- at 1.88

L.C. 323.360.-

Harkness Funds J.L.S. G\$50,000.- \$44,277.17 @1.88
5.722.83 2.15

83.241.07
12.305.18

Balances Hall -Harvard Grant

30,000.00

L.C.\$ 448.906.25

Spent Feb. 28. Balance Sheet

L.C. 462.292.43

Est. Bal. due contractors etc.

3.703.60

L.C. \$ 465.996.03

Deficit \$ 17,089.78

5 MAR 1927

RECEIVED
MAR 10 1927
U.S. DEPT. OF STATE

1009

10/10/10

U\$141.000.- (Caple Arch 7th, 1952)

.. April 1952, 1952)

Princeton

London Mission

U. C. 353.360-

83.545.38
15.303.21

20,000.00

448.209.52

Spent Feb. 28. Balance sheet

Est. Bal. que contractors etc.

U.C. \$ 462.226.03

Author's address: Department of Psychology, University of California, San Diego, 3542 La Jolla Village Drive, San Diego, CA 92093, USA. E-mail: shawn.wagner@ucsd.edu

2 MAR 1953

RECEIVED
UNIVERSITY OF MICHIGAN
JAN 1967

1010

INDEXED

Peking University

March 9, 1927

President J. Leighton Stuart,
Mr. Bliss M. Wiant
Mr. J. M. Gibb,
Yenching University
Peking West, China.

Dear Dr. Stuart, Mr. Wiant and Mr. Gibb:

On March 5th, after the Finance Committee meeting, I cabled you as follows:

"Building operations may proceed campus light, Bashford Administration, Pagoda, Northern end Gymnasium. Shall mail draft Await letters infirmity."

This means that as finances stand at present the following items are the only items for which we can furnish new funds from New York now.

1. We will furnish the funds for the campus lighting, believing this to be a matter of importance for the safety of the personnel of the University. The amount required, \$3,000.00 gold, we shall charge against the Heat, Light, Water and Sewer Plant, and not treat it as a separate account. I take it that the Habirshaw cable called for in your cablegram of March 7th is for this purpose. I shall therefore charge the cost of this cable to Heat, Light and Water account and forward to you a check for the difference between the cost of the cable and \$3,000.00.

2. You have already been furnished with \$111,000.00 for the Bashford Administration Building. We do not know what its final cost will be. In December 31st your Max. receipts for this building were about Max. \$35,000. ahead of your disbursements. You would therefore seem to have leeway to do a good deal more on this building. I do not feel justified in calling upon the Methodist Board for the additional funds for this building until your account shows your expenditures have begun to approximate the amount already furnished. When it does we will secure from the Board additional amounts up to \$25,000.00 more, which will make available for the completed building a total of \$135,000.00, provided, of course, that this amount is not tied up in floating other items that are behind.

3. It is manifest from photographs that the Pagoda features of the Water Tower have not been completed. We note that the Pagoda account shows expenditure of only \$550.00 Max. You will recollect that we have a designated gift of \$7,000.00 for the Pagoda features. It seems to us that we should not fail to complete this promptly, and we therefore authorize you to proceed to

3/9/27

finish this. We will send draft for \$3500.00 on this account, ^{charging} the H.L.W. & S., and for the rest will ask you to send us statement as to when you would require additional funds for the completion of this. The total amount available will be \$7,000.00.

4. You are also authorized to proceed with the northern end of the Gymnasium. We have put in process the order and shipment of the trusses which will cost between \$1,500.00 and \$2,000.00. Plans also have been paid for to the extent of a little over \$4,000.00 so that there is available for the other parts of the work not over \$10,000.00 at present. Of this we are sending \$5,000.00 now and will ask you to advise us as to when the balance will be required. If you foresee that the erection of this north end is going to cost more than \$10,000.00 for all items except plans and trusses, you must let us know as soon as possible, indicating the basis for your estimates, in order that we may take up with Mr. Warner the matter of additional funds.

As my cable indicated, we shall send you drafts for these items and it is understood that you will not draw upon us for them. If you have bills which are to be paid in this country for matters of this kind, we would urge that you send directly to us an authorization to pay instead of sending your draft on us to the firm concerned.

5. We have noted your letter to Dr. Luce with reference to the completion of the Infirmary, and I am very much distressed that we do not seem to have the funds immediately available to finish this building in its completed form in the way it should be, especially as the process of erection is actually going on. It may be that after we get the Plant Account straightened out we will be able to see that we can work this through, but it was impossible for us to tell just where we would come out if we should authorize this. Our authorizations to you herewith call for furnishing something over \$10,000.00 more than we are apparently going to have by the 30th of June, and we are trusting that we can find some assured receipts that will protect us. Meanwhile, I can assure you that if we discover any way in which to release more funds for the Infirmary, we will release them.

6. I understand from Mr. McBrier that he has advised you that he will probably be able to furnish \$10,000.00 gold each quarter of this year for McBrier Hall. Payment for the first quarter is not yet in hand but I understand will be in hand this month. This will mean that the fund for this building during the present calendar year will amount to \$50,000.00 of which about \$4,000.00 has already been charged against it for plans, leaving a total of \$46,000.00 gold. Even with favorable exchange, this will not be enough to do more than to erect about two-thirds of the total building operation. I would therefore recommend that you definitely plan your building program upon this building so that it will go no faster, and preferably slower, than the funds that will be available. You will see that it is impossible for us to float expenditures on this building on other funds while waiting for the receipt of money from Mr. McBrier. Therefore your building schedule from the point of view of time must not go faster than the funds which are available. At the present time there is approximately \$5,000.00 available which I am sending out by draft.

These next two paragraphs are particularly for the information of President Stuart and Mr. Wiant:

10 12

7. On the understanding that the Woman's College Committee was going to furnish approximately \$22,000.00 Mex. to match the Equipment grant made by the China Medical Board I collected from Mr. Bowman \$3,000.00 gold last summer with the thought that probably you would, one way or another, be drawing, or have drawn in other drafts, upon this account. This \$3,000.00 is available here in New York. I wish to know the relation of this fund to the Science Building fund. In my judgment it should have no relation and should be treated as an equipment fund, the amount from the China Medical Board likewise being treated as an equipment fund. I notice that the building fund expenditures for these buildings have gone above the figure of Mex.\$150,000.00. If any of this total consists of scientific equipment it seems to me it should be promptly taken out of the building fund and set up in an equipment fund and the costs of the building as such stand out clearly separately. I have not received from you authorization to put upon the books the equivalent of the China Medical Board grant of equipment and would think that this should appear upon your books and ours as soon as the equipment is transferred, which I assume has already taken place. You should also advise me as soon as possible how you propose to expend the appropriation of the Woman's College Committee for this equipment. If you have incurred expenditures on the field already I would recommend that you let us know their amount and we will cover it by check to you. If, on the other hand, there are purchases to be made in the United States we will honor authorization from you to pay bills and charge them to this equipment fund. We will undertake to secure from Mr. Bowman the amounts necessary for this purpose. In authorizing us to pay bills it will be important that you give us specific indications as to order number, the manufacturers number, etc., etc., of the bill you wish us to pay, and that you take whatever precautions are necessary to insure that bills do not get paid twice.

8. We also have in our Plant Accounts, as I have written Mr. Wiant, an advance of \$5,000. from the Harvard-Orient Institute for library books. I find that I have overlooked a letter from President Stuart in which he refers to the amount of purchases of Chinese books. This is Dr. Stuart's letter of September 2nd in which he reported that they had spent Mex.\$3,053.28 for Chinese books now actually in the library. Some of this perhaps can be charged off against this \$5,000. gold, and as soon as I know just how this stands I will release the balance, but of this I will write in a separate letter.

Faithfully yours,

Secretary
Peking University

EMN-H

N. B. No building expenditures are authorized except what appear in this letter. Expenditure by you for other items is contingent on (a) further authorization from us (b) "clear up"-ance of building a/cs. (Penned in) E. M. N.

INDEXED

TRANSFER

Peking University

March 10, 1927

President J. Leighton Stuart
Mr. Elias M. Wiant,
Mr. J. M. Gibb,
Yenching University
Tsing Hua Yen n,
Peking West, China.

Dear Dr. Stuart, Mr. Wiant and Mr. Gibb:

I find in Mr. Gibb's letter of February 8th schedule of the estimated building for the current season amounting to \$291,000.00 currency.

I am writing this letter to emphasize the fact that for the items which are listed there no funds can be provided by us except those specifically stated as authorized in my letter of March 8th explaining our cablegram of March 8th. In contracting for materials and laying down supplies Mr. Gibb should be guided by this fact. In the present situation, even though it may cause difficulty and perhaps slight additional expense, I think no purchase should be based on the expectation of any greater building than I have stated in my letter, and if further funds come in sight our buying can be on a hand to mouth basis which I believe to be financially wise in this situation. What we would gain by slightly lower cost we would lose by having to pay interest charges and tie our hands with debts to be dealt with.

It is impossible for us to tell what the total expenditure for a given building represents on the basis of Mr. Gibb's letter for we do not know the amounts are which he thinks of as having been expended when he calculates how much more will have to be spent. Let me again emphasize with all the clearness possible that no construction of any kind must be done that exceeds the program laid down in my letter of March 8th, nor will the Trustees approve of any policy of borrowing even comparatively small sums on the field for the purpose of further building.

If the Gas Plant item is chargeable against the Woman's College Committee appropriation for equipment in connection with the Science Buildings, this can go ahead, but you must advise us of what will be required here for this and when it will be required.

Faithfully yours,

Secretary
Peking University

KUL-H

1014

PEKING

INDEXED

TRANSFER

Peking University

March 23, 1927

Mr. J. M. Gibb
Yenching University
Tsing Hua Yuan
Peking West, China.

My dear Mr. Gibb:

We have placed an order for a Cylinder Key Cutting Machine of the duplicating type which makes possible the cutting of a key from a sample. There are other machines that make possible the cutting of a key by having the number of a given key, but the machine of the latter type is limited only to Sargent keys. We have therefore ordered the machine which has wider use. This will mean that you will have to have in hand regularly a sample of every key that you may need to duplicate.

In this letter Sargent & Co. refer to other types of keys and the problem of duplicating them. I quote from them as follows:

"Both Machines are used for cutting Cylinder Keys and as many doors in the University use the Bit Key type of Lock and the machine for cutting these is quite an elaborate proposition, requiring a different type of machine with elaborate patterns, charts, etc., we believe that the most practical thing would be for your correspondents to take down the numbers of the Keys, if there are any, which can be readily distinguished, and if such Keys get lost then we believe that we can duplicate them if you order them from us. A great many of our Locks carry a number which is stamped either on the Bolt itself or on the upper right hand corner of the front of the Lock, which numbers are of considerable assistance to us when duplicate Keys are ordered."

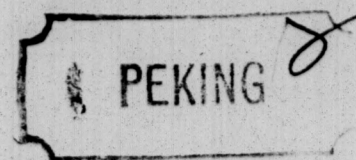
Cordially yours,

Secretary
Peking University

EMN-H

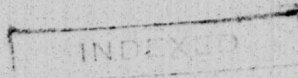
10 15

燕京大學
YENCHING UNIVERSITY
(INCORPORATED IN 1908 AS PEKING UNIVERSITY)
PEKING, CHINA.



Construction Bureau, Haitien, Peking West.
Tel. No. 4100 East
" " 4400 East

March 17th, 1927.



TRANSFER

Dr. Eric M. North,
150 Fifth Avenue,
New York City.

Dear Dr. North:-

Mr. Com
The committee of the Faculty has just been met & considered to seating in the Bashford Auditorium, and asked the writer to write to you today so as to get the matter off on a fast mail, which leaves tomorrow. The committee would like you to order in New York one thousand opera chairs, similar to those which were bought in 1902 and installed in Asbury Church in Peking. Unfortunately we can get no information from the Methodist Church as to where these chairs came from, but have made careful measurements of the chair, and hope that ^{with} these measurements you can get approximately what is wanted. The measurements are as follows:

Width of wooden seat	15 7/8"
.. between arms	17 3/4"
.. centre to centre of arms	19"
.. of wooden back	18 3/4"
.. centre to centre of feet	18"
Depth of outside edges of feet	10"
Height of standard from floor	32"
.. .. hinge	13"
.. .. seat highest point	17 1/2"

These chairs are made with wooden seats and backs, the wood being 3 ply (Maple?) The standards are of Cast Iron. The committee would like them to be of a dark color. Those supplied to the Methodist Mission are light yellow. Mr. Murphy's plan shows the seating at right angles with the long walls of the building, while the committee would like to have it put out on a slight arc. We believe the Methodist chairs cost G\$3.50 per chair, but are afraid the cost has gone up since that time. However, the committee feels this type of chair once installed, will be permanent and will have no up-keep charge, and will ^{be willing to} pay any price up to G\$10.00 per seat if necessary, and if the Trustees feel that the amount available for the building will warrant such an expense. It is proposed to cast, in the cement floor in the Auditorium, ~~in~~ lead blocks and screw the chairs down to these blocks.

The committee would be pleased if you would able just what you are able to do about these chairs, and also if you would send us by post at the earliest possible date the dimensions which would enable us to put in the lead blocks when we are casting the finished floor of this room.

March 17th, 1927.

We have today discovered that the Boomer Spring Hinges, waited for so long, are not the ones that are needed. This is very discouraging. We should have received Spring 1003 and Blank 01003 hinges. Since the order was originally sent, by some process unknown to the writer, the thickness of the terrazzo slab has been increased from 1½" to 2". We are proceeding to re-pack those sent and shall return them to New York and hope that you can exchange them with the Boomer people for this other number. As the freight will take much longer to reach than this letter we hope that the exchange can be effected immediately and these hinges sent out so that we can get the buildings finished up.

In going over our matters in suspense we find a charge against Mr. Murphy of \$16.00 local currency, amount spent for postage and insurance on one Chinese painting ordered by Mr. Murphy from Mr. Kungpah King, when here in Peking, and sent through this office at the request of Dr. Stuart. Mr. King when delivering the picture remarked that there was a bill for \$200.00 for the picture, and we are not sure whether this last amount should come under the duties of either of our offices.

We have to acknowledge receipt of your letter of Feb. 7th and are glad to note about the adjustment with the Crane & Co. Also one of Feb. 8th. We are sorry that our letter was not clear enough in regard to diaphragms wanted. We will need one dozen of each. We hope that when all the grit, which seems to have accumulated in our water mains during the time they were in use, has been washed away, these valves will not give so much trouble. As a matter of fact we are having less trouble than we did a month ago.

In regard to door knobs and locks we still have not received any further information, but agree with you that the fixed handle with a thumb latch to open what is necessary for these heavy doors. If these have not been ordered upon receipt of this letter we hope that you will do so.

Rubber wash-basin stoppers are the ones we need.

We also have to acknowledge another letter of Feb. 8th. We note that you wish us to recover from the Bank the draft which we have had on deposit there for sometime. May we, however, call attention to the fact that we have an agreement with the manager of the Bank whereby he will not cash this draft unless there is total default on the part of the University. But on the other hand his head office requires that they have some security over and above the University's verbal guarantee, if they do not return, uncashed, cheques which may overdraw our current account. We have noted the Trustees' instructions that drafts are not to be incurred. On the other hand we have contracted to put through a certain amount of work and in order to keep faith with the contractors we must meet payments as they come due and must pay for materials when they are needed. A week ago we drew a cheque to pay a long outstanding bill for shipment of cement by the American Express Co., for slightly over (a thousand) \$1,000.-L.C. Most of the payments for a week before that time were less than \$100.-L.C. each, but we stand today \$1000.00 L.C. overdrawn in the Bank. We have been postponing payments and have been trying to secure small sums which were due to the Construction Bureau for repairs made, and also to secure the full payment from the University's current funds for electric, heat, and water bills. Suppliers make a trip of ten miles from Peking to collect a small bill, should we send them back and simply tell them that there are no funds in hands, or should we make the payments and continue our efforts to make collections here. Further more we were given to understand that we were to have funds before the end of the month. This morning's information indicates that the draft did not leave the States until the 10th of March. We are receiving \$5,000.L.C.

10 M. North

- 3 -

March 17th, 1927

with of cement. We will have to pay our salaries at the end of the month. It would seem as if the Trustees must give us a little more leeway, greatly handicap ourselves by both slowing up the work and working with bad credit, which, of course, means higher bills. We realize that this is an old story and perhaps we must apologize for repeating ourselves, but there seems nothing else to be done.

We are not surprised that the Trustees are displeased at not receiving the drawings asked for in the cable about the 10th of Jan. The reason for delaying until February was on account of the Chinese New Year. We had no draftsman to do the work, and to call a man and give him New Year's vacation seemed rather useless waste of money. Further more we hoped that by the time the New Year holidays were over the Trustees would have had our correspondence in regard to the matter, and would change their decision. We are at a loss to know what to do in regard to the matter, as we told you in subsequent correspondence that drawings did show up at this office and have been turned over to Dr. Porter, who, no doubt, is using them. Without having discussed this matter with anyone else since the receipt of your letter the writer feels sure that up to the present everybody agrees that these color schemes should be worked out in China and not at home.

We have also to acknowledge receipt of your letter of Feb. 8th together with invoices and shipping papers covering a shipment of copper wire from the International Standard Electric Corporation.

Yours sincerely,

James M. Gregory

*See
to
be
of
good
with
contract
Color
J.M.C.*

1018

Together

RECEIVED
UNIVERSITIES

APR 12 1927

10 19

燕京大學
YENCHING UNIVERSITY
(INCORPORATED IN 1909 AS PEKING UNIVERSITY)
PEKING, CHINA.

Construction Bureau

Dr Eric M. North,
150 5th Avenue New York.

Dear Dr North,

Herewith please find enclosed orders nos. 1224, 1225, 1226 for the plumbing and heating material and fittings required for the Recitation Building, Hospital and Men's Gymnasium plus a small margin for any work that may be authorised unexpectedly. We send you three copies and are also sending one copy of each order direct to Bocker and Co., Seattle with a request to forward to you a bid price on each order at their earliest convenience.

We have gone through our stocks here very carefully to see what we can utilise in any way possible and with the help of the Machine Shop here have adapted a good deal of surplus material from the past two years' work for use in the three new buildings. We are glad to find that our needs from you are as small as the enclosed lists show.

Yours sincerely,

John McGraw

P.S. We are in difficulty with the drawings provided by Mr. Murphy for the Men's Administration Building. There is not enough information in regard to the small roof to be put over the east and west doors. We do not know whether it is within our province to point out that the roof as shown is not a typical outside structure, but more of a kind of canopy which might be put over a throne, or be a feature of a large room. As pointed out in correspondence of three or more years ago ~~an~~ outside roof in our northern Chinese buildings would extend from column to column. Be this as it may we should have considerable more details to see exactly what is intended in this instance.

*rely
on Murphy*

*Order by Simmons - for all
Specimen - for Heating
Housing - for all
Specifications more complete
see old ~~order~~ bills Simmons*

*Ch. L. Please get together
old bills of Bocker
Simmons covering
such items as these.
I need to see specifications.*

March 23rd 1927 *which as usual
are inadequate. Return to me*

RECEIVED

PEKING

RECEIVED
UNIVERSITIES
APR 24 1967
JOINT OFFICE